

**CITY OF HAWARDEN
REGULAR CITY COUNCIL MEETING AGENDA
Hawarden City Hall – Council Chambers Room
Wednesday, March 13, 2024, at 5:30 p.m.**

Standard Agenda Items

- 1a. Approval of February 28, 2024, City Council Meeting Minutes**
- 1b. Approval of March 13, 2024, Claims for Payment**
- 1c. Open business from the Community (limited to a maximum of 5 minutes per item)**
Items brought to the Council during Open Business cannot be commented on by Council or Staff. If you would like the item brought before the Council for discussion, please contact the City Administrator to be placed on a future Council Agenda.
- 2a. Mayor's Report.**
- 2b. Staff Reports/Discussion**
- 2c. Council Comments**

Other Agenda Items

- 3. Resolution 2024-09 Designating Authorized Representative for Missouri River Energy Services**
- 4. First Reading of Ordinance 750, An Ordinance Amending the Code of Ordinances of the City of Hawarden, Iowa, 2011, by Amending Provisions Pertaining to Electric Rates.**
- 5. Resolution 2024-11 Workforce Housing Tax Credit**
- 6. Discussion on sale of land – by the softball fields to food pantry**
- 7. Final Budget Discussion**
- 8. Consent Agenda**
 - a. Class E Retail Alcohol License Renewal for La Hispana Grocery**
 - b. Class E Retail Alcohol License Renewal for Sunshine Foods**
- 9. Adjournment - Next regular Council Meeting March 27, 2024**

City of Hawarden

Public Meeting Procedures

These Procedural rules are to provide for the orderly conduct of City business by the City Council, with the objective of providing for full, open and comprehensive debate of issues brought before the body for action in a forum open to the public, and which encourages citizens' awareness of City Council activities. These procedures do not increase or diminish the existing powers or authority of the Mayor or City Council members, but is intended merely to serve as a general set of guidelines to assist the governmental body in conducting City business.

House Rules:

- No food or drink other than bottled water may be brought into the Council Chambers.
- Cell phones and pagers should be silenced in the Council Chambers.
- Signs and placards are not permitted in the Council Chambers.

Citizens' Right To Be Heard:

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to City Council on matters of concern. Accordingly, City Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing.
- Speakers must stand at the dais and speak into the microphone, unless unable to do so, and state your name and address for the record.
- Any citizen requesting to speak shall limit himself or herself to matters of fact regarding the issue of concern.
- Comments should be limited to five (5) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- Personal attacks made publicly toward any citizen or city employee are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command in accordance with the City's Personnel policies.
- Any member of the public interrupting City Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing the City Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the Council Chambers by Police Department personnel or other agent designated by the City Council or City Administrator.

**UNAPPROVED MINUTES REGULAR CITY COUNCIL MEETING
HAWARDEN CITY HALL – COUNCIL CHAMBERS
Wednesday, February 28, 2024, at 5:30 p.m.**

The Council Meeting was called to order at 5:30 p.m.

Present: Mayor Gregg; Council Members: Anderson (phone), Klocke, Harvey, Warner, Allen

Absent: None

Staff Present: Jacob Stoner, Interim City Administrator/Finance Director; Travis Waterman, Public Works Director; Carol Hoogestraat, Economic Development; Jenny Cleveringa, City Attorney

Absent: None

Standard Agenda Items

1a. Approval of February 14, 2024, City Council Meeting Minutes

Moved by Klocke / Allen to approve.

Motion carried 5-0.

1b. Approval of February 28, 2024, Claims for Payment.

Moved by Anderson / Warner to approve.

Motion carried 5-0.

1c. No Open Business from the Community was held.

2a. Mayor's Report was given.

2b. Staff Reports were given.

2c. No Council Comments were given.

Agenda Items

Item 3. Hawarden Library Update

Item 4. MRES Rate Study Presentation

Item 5. Electric Rate increase discussion

The city will bring an ordinance to increase electric rates by 7% for three consecutive years starting 7-1-24.

Item 6. Public Hearing on proposal to enter into an Electric Revenue Loan Agreement

Item 7. Resolution 2024-07 Resolution taking additional action on proposal to enter into an Electric Revenue Loan Agreement and authorizing the use of Preliminary Official Statement in connection therewith

Moved by Klocke / Allen to approve.

Aye: Klocke, Warner, Allen, Anderson

Nay: Harvey

Motion carried 4-1.

Item 8. Approval of Intergovernmental 28E Agreement for Combined Law Enforcement Operations

Moved by Klocke / Warner to approve.

Aye: Klocke, Warner, Allen, Anderson

Nay: Harvey

Motion carried 4-1.

Item 9. Resolution 2024-08 Approving an Interim City Administrator Contract with Gary Tucker and Authorizing Execution of Contract

Moved by Klocke / Warner to approve with a start date of March 11.

Aye: Warner, Allen, Anderson, Harvey, Klocke

Nay: None

Motion carried 5-0.

Item 10. Approve Mayoral Appointment of Mr. Andrew Scott as Police Chief

Moved by Anderson / Warner to approve with subject to completing all requirements for certification in Iowa within 30 days.

Aye: Allen, Anderson, Harvey, Klocke, Warner

Nay: None

Motion carried 5-0.

Item 11. Budget Discussion

Item 12. Consent Agenda:

a. Hawarden Golf Clubhouse for a liquor license transfer to the Hawarden Community Center on May 26, 2023

Moved by Klocke / Anderson to approve.

Motion carried 5-0.

Moved by Harvey / Klocke to adjourn. Motion carried 5-0. Meeting adjourned 6:59 p.m.

The next regular City Council Meeting will be Wednesday, March 13, 2024 @ 5:30 p.m.

ATTEST:

Larry Gregg, Mayor

Jacob Stoner, City Administrator/City Clerk

**CITY OF HAWARDEN
COUNCIL MEETING
MARCH 13, 2024**

DATE	CHECK NO	VENDOR	REFERENCE	AMOUNT
3/1/2024	62336	THRU 62339	PAYROLL	
3/1/2024	62340	FLEX PLAN	URM/FLEX PLAN	\$ 1,409.65
3/1/2024	62341	SIOUX COUNTY SHERIFF	GARNISHMENTS	\$ 90.68
3/1/2024	62342	CITY OF HAWARDEN	VOID	\$ -
3/1/2024	62343	CITY OF HAWARDEN	SELF-INS-FAM	\$ 660.00
2/28/2024	62344	DORSEY & WHITNEY LLP	UR AMEND	\$ 29,085.78
3/6/2024	62345	ACCESS SYSTEMS LEASING	COPIER LEASE	\$ 812.40
3/6/2024	62346	BOMGAARS	SUPPLIES	\$ 989.07
3/6/2024	62347	CONSORTIA CONSULTING	SERVICES	\$ 5,330.00
3/6/2024	62348	GROEBNER	SUPPLIES	\$ 3,216.58
3/6/2024	62349	HAWARDEN REGIONAL HEALTHCARE	BANQUET	\$ 300.00
3/6/2024	62350	HAWARDEN PARKS & REC	NONPROFIT FUNDS	\$ 13,843.13
3/6/2024	62351	MARY HULLEMAN	PD BENEFITS	\$ 563.78
3/6/2024	62352	MID AMERICA BOOKS	BOOKS	\$ 329.40
3/6/2024	62353	MODERN MARKETING	SUMMER READ	\$ 459.14
3/6/2024	62354	NORTH WEST REC	WELL PWR	\$ 63.93
3/6/2024	62355	RESCO	SUPPLIES	\$ 2,658.00
3/6/2024	62356	VISA	SUPPLIES	\$ 999.84
3/6/2024	62357	WELLS FARGO VENDOR FIN SER LLC	COPIER LEASE	\$ 161.85
3/8/2024	62358	BORDER STATES INDUSTRIES INC	SUPPLIES	\$ 470.40
3/8/2024	62359	BOYER SAND & ROCK INC	RUT SUPPLIES	\$ 3,120.17
3/8/2024	62360	CATALYST IT	TECH SERVICES	\$ 3,249.50
3/8/2024	62361	CITY OF HAWARDEN	HITEC REFUND TO UB	\$ 145.25
3/8/2024	62362	CO-OP GAS & OIL	MAINTENANCE	\$ 286.79
3/8/2024	62363	DAKE PEST CONTROL	PEST CONTROL	\$ 195.00
3/8/2024	62364	DIGI-KEY ELECTRONICS	SUPPLIES	\$ 178.38
3/8/2024	62365	FERGUSON WATERWORKS #2516	SUPPLIES	\$ 3,175.60
3/8/2024	62366	FIRE SERVICE TRAINING BUREAU	TRAINING	\$ 300.00
3/8/2024	62367	FOUNDATION ANALYTICAL	LAB FEES	\$ 436.00
3/8/2024	62368	GRAINGER INC	SUPPLIES	\$ 280.36
3/8/2024	62369	GROEBNER	SUPPLIES	\$ 34.49
3/8/2024	62370	HAWARDEN REGIONAL HEALTHCARE	LOST PAYMENT	\$ 41,035.35
3/8/2024	62371	HAWARDEN SENIOR CITIZEN CENTER	RENT	\$ 250.00
3/8/2024	62372	HAWKINS INC	SUPPLIES	\$ 3,058.07
3/8/2024	62373	HITEC	MONTHLY SERVICE	\$ 826.70
3/8/2024	62374	CAROL HOOGESTRAAT	SELF INS REIMB	\$ 230.00
3/8/2024	62375	IOWA INFORMATION INC	FEB 14TH MINS	\$ 712.28
3/8/2024	62376	IOWA LAW ENFORCEMENT ACADEMY	EVALUATION	\$ 150.00
3/8/2024	62377	KIRBSIDE CAR WASH	CARWASH	\$ 24.00

DATE	CHECK NO	VENDOR	REFERENCE	AMOUNT
3/8/2024	62378	KLASS LAW FIRM LLP	LEGAL FEES	\$ 1,665.56
3/8/2024	62379	MID-SIOUX OPPORTUNITY INC	LIHEAP RETURN	\$ 288.73
3/8/2024	62380	MIDWEST ALARM FIRE	FIRE ALARMS	\$ 1,030.17
3/8/2024	62381	MISSOURI RIVER ENERGY SVC	MONTHLY FEE	\$ 396.20
3/8/2024	62382	NATIONAL CABLE TELEVISION	SUPPLIES	\$ 34.32
3/8/2024	62383	NEXSTAR BROADCASTING INC	RETRANSMISSION	\$ 8,397.39
3/8/2024	62384	RESCO	SUPPLIES	\$ 224.55
3/8/2024	62385	SCOTT-MERRIMAN INC	SUPPLIES	\$ 899.00
3/8/2024	62386	SHOWTIME NETWORK INC	TV PROGRAMMING	\$ 140.58
3/8/2024	62387	SUNSHINE FOODS	SUPPLIES	\$ 119.49
3/8/2024	62388	MICHAEL TRAGESER	HITEC REFUND	\$ 16.36
3/8/2024	62389	WESCO RECEIVABLES CORP	SUPPLIES	\$ 232.80
3/8/2024	62390	JOYCE & MICHAEL WIGGINS	REBATE	\$ 300.00
3/8/2024	62391	WILLYGOAT LLC	CLIMBING WALL POOL	\$ 12,854.00
3/1/2024	11142458	EFTPS	FED/FICA TAX	\$ 13,926.04
3/7/2024	11142459	VERIZON	CELL SVC JAN-FEB	\$ 200.03
3/7/2024	11142460	NATIONAL CABLE TELEVISION	TV PROGRAMMING	\$ 1,793.65
3/7/2024	11142461	PREMIER COMMUNICATIONS	FAX	\$ 48.59
3/7/2024	11142462	CASEY'S BUSINESS MASTERCARD	FUEL	\$ 21.62
3/7/2024	11142463	PEOPLES BANK	BILLING CHGS & FEES	\$ 40.00
3/7/2024	11142464	POWERPLAN	PARTS	\$ 104.89
3/7/2024	11142465	CLAYTON ENERGY CORPORATION	GAS PURCHASE	\$ 21,493.93
3/7/2024	11142466	NATIONAL CABLE TELEVISION	TV PROGRAMMING	\$ 23,637.09
3/7/2024	11142467	PEFA INC	GAS PURCHASE	\$ 45,157.30
3/7/2024	11142468	REGISTER OF COPYRIGHTS	COPYRIGHT FEE	\$ 638.30
3/7/2024	11142469	TREASURER STATE OF IOWA	SALES TAX 02/29/24	\$ 16,515.86
3/7/2024	11142470	TREASURER STATE OF IOWA	WET TAX 02/29/24	\$ 1,866.76
3/7/2024	11142471	USAC	USAC FEES	\$ 1,711.85
3/7/2024	11142472	WEX BANK	FUEL	\$ 2,694.22
3/7/2024	11142473	UNLOADED STILL LLC	HEARING TEST	\$ 604.32
		Accounts Payable Total		\$ 276,185.17
		Total Payroll Paid		\$ 47,610.52
		***** REPORT TOTAL *****		\$ 323,795.69

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
	GENERAL FUND					
35971107	ACCESS SYSTEMS LEASING	COPIER LEASE		812.40	62345	3/06/24
02162024	BOMGAARS	SUPPLIES ST		280.14	62346	3/06/24
DN996 030124	CASEY'S BUSINESS MASTERCARD	FUEL PD		21.62	11142462	3/07/24
CS28912	CATALYST IT	TECH SERVICES LIB		2,298.44	62360	3/08/24
PR20240225	CITY OF HAWARDEN	SELF-INS-FAM		175.31	62343	3/01/24
0054579	CO-OP GAS & OIL	MAINTENANCE ST		286.79	62362	3/08/24
1816	DAKE PEST CONTROL	PEST CONTROL PARK		117.00	62363	3/08/24
3917783	DORSEY & WHITNEY LLP	PROJECT HOSP	6,085.78		62344	2/28/24
3927785	DORSEY & WHITNEY LLP	UR AMEND	12,000.00	18,085.78	62344	2/28/24
PR20240225	EFTPS	FED/FICA TAX		5,955.08	11142458	3/01/24
241541	FIRE SERVICE TRAINING BUREAU	TRAINING FIRE	250.00		62366	3/08/24
241564	FIRE SERVICE TRAINING BUREAU	TRAINING FIRE	50.00	300.00	62366	3/08/24
PR20240225	FLEX PLAN	URM/FLEX PLAN		457.52	62340	3/01/24
SC03062024	HAWARDEN SENIOR CITIZEN CENTER	RENT		250.00	62371	3/08/24
6625440	HAWKINS INC	SUPPLIES POOL	10.00		62372	3/08/24
6646746	HAWKINS INC	SUPPLIES POOL	10.00		62372	3/08/24
6665538	HAWKINS INC	SUPPLIES POOL	10.00		62372	3/08/24
6689686	HAWKINS INC	SUPPLIES POOL	10.00	40.00	62372	3/08/24
FEB 2024	HITEC	MONTHLY SERVICE GENADM		537.35	62373	3/08/24
473357	IOWA INFORMATION INC	JAN 24TH MINS	147.12		62375	3/08/24
473500	IOWA INFORMATION INC	ADVERTISING PD	59.22		62375	3/08/24
473564	IOWA INFORMATION INC	ADVERTISING GENADM	25.00		62375	3/08/24
473589	IOWA INFORMATION INC	ADVERTISING PD	59.22		62375	3/08/24
473761	IOWA INFORMATION INC	ADVERTISING PD	59.22		62375	3/08/24
473835	IOWA INFORMATION INC	ADVERTISING PD	59.22		62375	3/08/24
474101	IOWA INFORMATION INC	ADVERTISING PD	59.22		62375	3/08/24
476063	IOWA INFORMATION INC	FEB 14TH MINS	209.85	678.07	62375	3/08/24
325838	IOWA LAW ENFORCEMENT ACADEMY	EVALUATION PD		150.00	62376	3/08/24
24	KIRBSIDE CAR WASH	CARWASH PD		24.00	62377	3/08/24
169495	KLASS LAW FIRM LLP	LEGAL FEES LEGADM		1,665.56	62378	3/08/24
0026856	MID AMERICA BOOKS	BOOKS		329.40	62352	3/06/24
369348	MIDWEST ALARM FIRE	FIRE ALARMS GENADM	875.00		62380	3/08/24
369739	MIDWEST ALARM FIRE	FIRE ALARMS GENADM	155.17	1,030.17	62380	3/08/24
MMI155345	MODERN MARKETING	SUMMER READING	275.67		62353	3/06/24
MMI155394	MODERN MARKETING	SUMMER READING	183.47	459.14	62353	3/06/24
031424	PEOPLES BANK	BILLING CHGS & FEES GENADM		40.00	11142463	3/07/24
88000-91702	POWERPLAN	PARTS ST		104.89	11142464	3/07/24
95664768	WEX BANK	FUEL PD		1,703.72	11142472	3/07/24
073285	SCOTT-MERRIMAN INC	SUPPLIES PD		899.00	62385	3/08/24
PR20240225	SIOUX COUNTY SHERIFF	GARNISHMENTS		90.68	62341	3/01/24
09036	SUNSHINE FOODS	SUPPLIES ST		83.52	62387	3/08/24
022924	TREASURER STATE OF IOWA			9.41-	11142469	3/07/24
2021-103 022924	UNLOADED STILL LLC	HEARING TEST ST		151.08	11142473	3/07/24
9957854442	VERIZON	CELL SVC JAN-FEB PD		160.02	11142459	3/07/24
03062024	VISA	SUPPLIES AMAZON		999.84	62356	3/06/24
5028702571	WELLS FARGO VENDOR FIN SER LLC	COPIER LEASE		161.85	62357	3/06/24
214073	WILLYGOAT LLC	CLIMBING WALL POOL		12,854.00	62391	3/08/24
		001 GENERAL FUND TOTAL		51,192.96		
	ROAD USE TAX FUND					
96858	BOYER SAND & ROCK INC	RUT SUPPLIES ST	100.00		62359	3/08/24
96859	BOYER SAND & ROCK INC	RUT SUPPLIES ST	202.50		62359	3/08/24

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
96861	BOYER SAND & ROCK INC	RUT SUPPLIES ST	200.00		62359	3/08/24
96879	BOYER SAND & ROCK INC	RUT SUPPLIES ST	300.00		62359	3/08/24
96895	BOYER SAND & ROCK INC	RUT SUPPLIES ST	1,777.67	2,580.17	62359	3/08/24
PR20240225	CITY OF HAWARDEN	SELF-INS-FAM		66.82	62343	3/01/24
PR20240225	EFTPS	FED/FICA TAX		933.72	11142458	3/01/24
PR20240225	FLEX PLAN	URM/FLEX PLAN		108.20	62340	3/01/24
		110 ROAD USE TAX FUND TOTAL		3,688.91		
03012024	POLICE RETIREMENT FUND MARY HULLEMAN	PD BENEFITS		563.78	62351	3/06/24
		117 POLICE RETIREMENT FUND TOTAL		563.78		
030624	LOCAL OPTION SALES TAX HAWARDEN REGIONAL HEALTHCARE	LOST FEB PAYMENT		41,035.35	62370	3/08/24
		121 LOCAL OPTION SALES TAX TOTAL		41,035.35		
022824	WALKING TRAIL PROJECT HAWARDEN PARKS & REC	RETURN FUNDS NONPROFIT		13,843.13	62350	3/06/24
		304 WALKING TRAIL PROJECT TOTAL		13,843.13		
3927786	STREET PROJECTS DORSEY & WHITNEY LLP	BONDS AVE L	10,442.37		62344	2/28/24
3927786LM	DORSEY & WHITNEY LLP	BONDS AVE L	557.63	11,000.00	62344	2/28/24
		305 STREET PROJECTS TOTAL		11,000.00		
02162024	WATER UTILITY FUND BOMGAARS	SUPPLIES WA		347.79	62346	3/06/24
CS28912	CATALYST IT	TECH SERVICES WA		237.77	62360	3/08/24
PR20240225	CITY OF HAWARDEN	SELF INS-SINGLE		49.04	62343	3/01/24
1816	DAKE PEST CONTROL	PEST CONTROL WA		39.00	62363	3/08/24
PR20240225	EFTPS	FED/FICA TAX		1,214.10	11142458	3/01/24
0485090	FERGUSON WATERWORKS #2516	SUPPLIES WA		3,175.60	62365	3/08/24
PR20240225	FLEX PLAN	URM/FLEX PLAN		106.29	62340	3/01/24
001	HAWARDEN REGIONAL HEALTHCARE	FOUNDATION BANQUET		75.00	62349	3/06/24
6625439	HAWKINS INC	SUPPLIES WA	20.00		62372	3/08/24
6646745	HAWKINS INC	SUPPLIES WA	60.00		62372	3/08/24
6660260	HAWKINS INC	SUPPLIES WA	2,918.07		62372	3/08/24
6665537	HAWKINS INC	SUPPLIES WA	10.00		62372	3/08/24
6689685	HAWKINS INC	SUPPLIES WA	10.00	3,018.07	62372	3/08/24
FEB 2024	HITEC	MONTHLY SERVICE WA		33.07	62373	3/08/24
2600907	NORTH WEST REC	WELL PWR WA		63.93	62354	3/06/24
95664768	WEX BANK	FUEL WA		381.44	11142472	3/07/24
022924	TREASURER STATE OF IOWA	WET TAX 02/29/24		1,866.76	11142470	3/07/24
2021-103 022924	UNLOADED STILL LLC	HEARING TEST WA		62.95	11142473	3/07/24
		601 WATER UTILITY FUND TOTAL		10,670.81		

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
	WASTE WATER UTILITY FUND					
PR20240225	CITY OF HAWARDEN	SELF-INS-FAM		68.15	62343	3/01/24
1816	DAKE PEST CONTROL	PEST CONTROL WSTWA		39.00	62363	3/08/24
PR20240225	EFTPS	FED/FICA TAX		966.07	11142458	3/01/24
PR20240225	FLEX PLAN	DEP CARE/FLEX		250.92	62340	3/01/24
24-01079	FOUNDATION ANALYTICAL	LAB FEES WSTWA		436.00	62367	3/08/24
9042186891	GRAINGER INC	SUPPLIES WSTWA	236.44		62368	3/08/24
9042742958	GRAINGER INC	SUPPLIES WSTWA	43.92	280.36	62368	3/08/24
001	HAWARDEN REGIONAL HEALTHCARE	FOUNDATION BANQUET		75.00	62349	3/06/24
FEB 2024	HITEC	MONTHLY SERVICE WSTWA		33.07	62373	3/08/24
95664768	WEX BANK	FUEL WSTWA		141.28	11142472	3/07/24
022924	TREASURER STATE OF IOWA	SALES TAX 02/29/24		445.37	11142469	3/07/24
2021-103 022924	UNLOADED STILL LLC	HEARING TEST WSTWA		62.95	11142473	3/07/24
		610 WASTE WATER UTILITY FUND TOTAL		2,798.17		
	ELECTRIC UTILITY FUND					
02162024	BOMGAARS	SUPPLIES EL		224.15	62346	3/06/24
927966588	BORDER STATES INDUSTRIES INC	SUPPLIES EL		470.40	62358	3/08/24
CS28912	CATALYST IT	TECH SERVICES EL		317.02	62360	3/08/24
PR20240225	CITY OF HAWARDEN	SELF-INS-FAM		116.47	62343	3/01/24
103129566	DIGI-KEY ELECTRONICS	SUPPLIES EL		62.33	62364	3/08/24
PR20240225	EFTPS	FED/FICA TAX		1,696.44	11142458	3/01/24
PR20240225	FLEX PLAN	URM/FLEX PLAN		267.11	62340	3/01/24
001	HAWARDEN REGIONAL HEALTHCARE	FOUNDATION BANQUET		75.00	62349	3/06/24
FEB 2024	HITEC	MONTHLY SERVICE EL		68.20	62373	3/08/24
8875	MISSOURI RIVER ENERGY SVC	MONTHLY FEE EL		396.20	62381	3/08/24
95664768	WEX BANK	FUEL EL		128.41	11142472	3/07/24
3023486	RESCO	SUPPLIES EL	2,658.00		62355	3/06/24
3024384	RESCO	SUPPLIES EL	224.55	2,882.55	62384	3/08/24
09036	SUNSHINE FOODS	SUPPLIES EL		29.98	62387	3/08/24
022924	TREASURER STATE OF IOWA	SALES TAX 02/29/24		6,003.38	11142469	3/07/24
2021-103 022924	UNLOADED STILL LLC	HEARING TEST EL		113.31	11142473	3/07/24
		630 ELECTRIC UTILITY FUND TOTAL		12,850.95		
	ELECTRIC UPGRADE PROJECT					
475403	IOWA INFORMATION INC	SUBSTATION AD		34.21	62375	3/08/24
022924	TREASURER STATE OF IOWA	USE TAX 02/29/24		1,174.36	11142469	3/07/24
337610	WESCO RECEIVABLES CORP	SUPPLIES SUBSTATION		232.80	62389	3/08/24
		638 ELECTRIC UPGRADE PROJECT TOTAL		1,441.37		
	GAS UTILITY FUND					
02162024	BOMGAARS	SUPPLIES GAS		102.15	62346	3/06/24
CS28912	CATALYST IT	TECH SERVICES GAS		237.77	62360	3/08/24
PR20240225	CITY OF HAWARDEN	SELF-INS-FAM		97.15	62343	3/01/24
17263	CLAYTON ENERGY CORPORATION	GAS PURCHASE 2/2024 RESERV		21,493.93	11142465	3/07/24
PR20240225	EFTPS	FED/FICA TAX		1,455.44	11142458	3/01/24
PR20240225	FLEX PLAN	URM/FLEX PLAN		141.60	62340	3/01/24
135043-00	GROEBNER	SUPPLIES GAS	34.49		62369	3/08/24
627784-00	GROEBNER	SUPPLIES GAS	3,216.58	3,251.07	62348	3/06/24
001	HAWARDEN REGIONAL HEALTHCARE	FOUNDATION BANQUET		75.00	62349	3/06/24
FEB 2024	HITEC	MONTHLY SERVICE GAS		68.20	62373	3/08/24

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
031424	MID-SIOUX OPPORTUNITY INC	LIHEAP RETURNED B.FRERICHS		288.73	62379	3/08/24
3305	PEFA INC	GAS PURCHASE 02/2024 COMMODITY		45,157.30	11142467	3/07/24
95664768	WEX BANK	FUEL GAS		201.65	11142472	3/07/24
09036	SUNSHINE FOODS	SUPPLIES GAS		5.99	62387	3/08/24
022924	TREASURER STATE OF IOWA	SALES TAX 02/29/24		6,128.64	11142469	3/07/24
2021-103 022924	UNLOADED STILL LLC	HEARING TEST GAS		113.31	11142473	3/07/24
R03062024	JOYCE & MICHAEL WIGGINS	REBATE		300.00	62390	3/08/24

		640 GAS UTILITY FUND TOTAL		79,117.93		
SOLID WASTE UTILITY FUND						
96919	BOYER SAND & ROCK INC	SPRING CLEAN UP SOLWST		540.00	62359	3/08/24
PR20240225	CITY OF HAWARDEN	SELF-INS-FAM		2.37	62343	3/01/24
PR20240225	EFTPS	FED/FICA TAX		36.37	11142458	3/01/24
PR20240225	FLEX PLAN	URM/FLEX PLAN		8.59	62340	3/01/24
FEB 2024	HITEC	MONTHLY SERVICE SOLWST		4.14	62373	3/08/24
022924	TREASURER STATE OF IOWA	SALES TAX 02/29/24		33.09	11142469	3/07/24
9957854442	VERIZON	CELL SVC JAN-FEB SOLWST		40.01	11142459	3/07/24

		670 SOLID WASTE UTILITY FUND TOTAL		664.57		
TELECOMMUNICATIONS ADMIN						
PR20240225	CITY OF HAWARDEN	SELF INS-SINGLE		24.69	62343	3/01/24
PR20240225	EFTPS	FED/FICA TAX		630.97	11142458	3/01/24
PR20240225	FLEX PLAN	URM/FLEX PLAN		11.72	62340	3/01/24
FEB 2024	HITEC	MONTHLY SERVICE TUA		49.60	62373	3/08/24
2021-103 022924	UNLOADED STILL LLC	HEARING TEST TUA		100.72	11142473	3/07/24

		700 TELECOMMUNICATIONS ADMIN TOTAL		817.70		
CABLE/INTERNET UTILITY						
CS28912	CATALYST IT	TECH SERVICES CAB/INT		158.50	62360	3/08/24
300700004	CITY OF HAWARDEN	HITEC REFUND TO UB B.NOHAHA	65.72		62361	3/08/24
313870004	CITY OF HAWARDEN	HITEC REFUND TO UB T.VANDERPLA	7.40		62361	3/08/24
317700010	CITY OF HAWARDEN	HITEC REFUND TO UB K.ERNST	48.07		62361	3/08/24
331860005	CITY OF HAWARDEN	HITEC REFUND TO UB R.HOOPS	24.06	145.25	62361	3/08/24
PR20240225	CITY OF HAWARDEN	SELF-INS-FAM		40.00	62343	3/01/24
25764	CONSORTIA CONSULTING	SERVICES CABLE		2,665.00	62347	3/06/24
103129566	DIGI-KEY ELECTRONICS	SUPPLIES CABLE		116.05	62364	3/08/24
PR20240225	EFTPS	FED/FICA TAX		442.93	11142458	3/01/24
24020393	NATIONAL CABLE TELEVISION	TV PROGRAMMING COST	23,637.09		11142466	3/07/24
24020393-01	NATIONAL CABLE TELEVISION	TV PROGRAMMING COST	1,793.65		11142460	3/07/24
SI79235	NATIONAL CABLE TELEVISION	SUPPLIES INT	34.32	25,465.06	62382	3/08/24
558915	NEXSTAR BROADCASTING INC	RETRANSMISSION ABC	8,178.66		62383	3/08/24
559351	NEXSTAR BROADCASTING INC	RETRANSMISSION NEWS NATION	218.73	8,397.39	62383	3/08/24
27C8RH7S	REGISTER OF COPYRIGHTS	COPYRIGHT FEES		638.30	11142468	3/07/24
77559	SHOWTIME NETWORK INC	TV PROGRAMMING FEBRUARY		140.58	62386	3/08/24
478000243	MICHAEL TRAGESER	HITEC REFUND M.TRAGESER		16.36	62388	3/08/24
022924	TREASURER STATE OF IOWA	SALES TAX 02/29/24		2,292.70	11142469	3/07/24

		710 CABLE/INTERNET UTILITY TOTAL		40,518.12		

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
02162024	TELEPHONE UTILITY FUND					
	BOMGAARS	SUPPLIES PH		34.84	62346	3/06/24
PR20240225	CITY OF HAWARDEN	SELF INS-SINGLE		20.00	62343	3/01/24
25764	CONSORTIA CONSULTING	SERVICES PH		2,665.00	62347	3/06/24
PR20240225	EFTPS	FED/FICA TAX		594.92	11142458	3/01/24
PR20240225	FLEX PLAN	URM/FLEX PLAN		57.70	62340	3/01/24
FEB 2024	HITEC	MONTHLY SERVICE PH		33.07	62373	3/08/24
13020701	PREMIER COMMUNICATIONS	FAX PH		48.59	11142461	3/07/24
95664768	WEX BANK	FUELPH		137.72	11142472	3/07/24
022924	TREASURER STATE OF IOWA	SALES TAX 02/29/24		447.73	11142469	3/07/24
1427581	USAC	USAC FEES		1,711.85	11142471	3/07/24
		720 TELEPHONE UTILITY FUND TOTAL		5,751.42		
89	SELF-INSURANCE/RISK MGT					
	CAROL HOOGESTRAAT	SELF INS REIMBURSE		230.00	62374	3/08/24
		820 SELF-INSURANCE/RISK MGT TOTAL		230.00		
		Accounts Payable Total		276,185.17		
	Payroll Checks					
		001 GENERAL FUND		21,263.23		
		110 ROAD USE TAX FUND		3,471.40		
		601 WATER UTILITY FUND		3,864.99		
		610 WASTE WATER UTILITY FUND		3,291.42		
		630 ELECTRIC UTILITY FUND		5,272.52		
		640 GAS UTILITY FUND		5,295.52		
		670 SOLID WASTE UTILITY FUND		117.18		
		700 TELECOMMUNICATIONS ADMIN		1,853.53		
		710 CABLE/INTERNET UTILITY		1,263.93		
		720 TELEPHONE UTILITY FUND		1,916.80		
		Total Paid On: 3/01/24		47,610.52		
		Total Payroll Paid		47,610.52		
		Report Total		323,795.69		

CLAIMS REPORT
CLAIMS FUND SUMMARY

Payroll Checks: 2/24/2024- 3/08/2024

FUND	NAME	AMOUNT
001	GENERAL FUND	72,456.19
110	ROAD USE TAX FUND	7,160.31
117	POLICE RETIREMENT FUND	563.78
121	LOCAL OPTION SALES TAX	41,035.35
304	WALKING TRAIL PROJECT	13,843.13
305	STREET PROJECTS	11,000.00
601	WATER UTILITY FUND	14,535.80
610	WASTE WATER UTILITY FUND	6,089.59
630	ELECTRIC UTILITY FUND	18,123.47
638	ELECTRIC UPGRADE PROJECT	1,441.37
640	GAS UTILITY FUND	84,413.45
670	SOLID WASTE UTILITY FUND	781.75
700	TELECOMMUNICATIONS ADMIN	2,671.23
710	CABLE/INTERNET UTILITY	41,782.05
720	TELEPHONE UTILITY FUND	7,668.22
820	SELF-INSURANCE/RISK MGT	230.00

	TOTAL FUNDS	323,795.69

**Resolution 2024-09 to Designate Authorized Representative for the
City of Hawarden as a Member of
Missouri Basin Municipal Power Agency d/b/a Missouri River Energy Services**

WHEREAS, the City of Hawarden, Iowa, has entered into the Agreement Establishing the Missouri Basin Municipal Power Agency, d/b/a Missouri River Energy Services (MRES), and as a member thereof is entitled to a representative who shall represent the Municipal Utility in the business of MRES.

NOW, THEREFORE, BE IT RESOLVED that *Travis Waterman* be and he is hereby designated and appointed as the representative of the City of Hawarden and is authorized to represent Hawarden’s Municipal Utility in the business of MRES, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, *Gary Tucker*, is hereby designated and appointed, and authorized to represent the City with equal powers.

Upon calling of the roll, the votes were as follows:

Voting for adoption of the Resolution: _____

Voting against adoption of the Resolution: _____

Whereupon the Mayor declared the Resolution duly adopted on the 13 day of March, 2024.

SEAL

Larry Gregg, Mayor

ATTEST:

(Signature)

Title: _____

Date

ORDINANCE NO. 750

AN ORDINANCE AMENDING ELECTRIC RATES

Whereas, The City of Hawarden provides electrical power to the residents and businesses in the City; and,

Whereas, The City has the responsibility to the Electric Utility to make sure the rates are set appropriately to cover the expenses incurred by the Electric Utility; and,

Whereas, The City has contracted with Missouri River Energy Services to conduct an Electric Rate Study and is implementing the recommendations made by the Electric Rate Study.

NOW THEREFORE BE IT ORDAINED by the City Council of Hawarden, Iowa as follows:

Section 1. Amendment. Chapter 113, Section 06 of the Hawarden Municipal Code is hereby amended by deleting said section in its entirety and replacing it to read as follows:

113.06 ELECTRIC UTILITY RATES.

Beginning July 1, 2024, the following rates shall take effect.

1. **Residential Rates.** Single phase, 120/240 volt, 3 wire, per meter.
 - A. Minimum System Support Charge: \$16.00 (this includes no usage);
 - B. Plus all energy used: \$.084 per KWH For the Months of June, July, August
\$.079 per KWH For the Months of September – May

2. **Small Commercial.** Single or three phase, 120/240 volt, 3 or 4 wire, per meter. Special secondary voltages may be made available at the discretion of the municipal utility. A demand reading of less than 40 KWH will be billed according to the rate in this category.
 - A. Minimum System Support Charge: \$21.50 (this includes no usage).
 - B. Plus all energy used: \$.100 per KWH for the Months of June, July, August
\$.094 per KWH for the months of September – May

3. **Large Commercial.** Single or three phase, 120/240 volt, 3 or 4 wire, per meter. Special secondary voltages may be made available at the discretion of the municipal utility. A demand reading of 40 KWH or more once in the previous 12 months will be billed according to the rates in this category.
 - A. Minimum System Support Charge: \$32.00 (this includes no usage).
 - B. Demand Charge: \$10.20 for the Months of June, July, August
\$8.70 for the Months of September - May
 - C. Plus all energy used: \$.056 per KWH

4. **Other Services.**
 - A. Security Lights. Security lights shall be provided at a rate of \$21.50 for metered security lights plus any electrical usage at \$.110 per KWH.
 - B. Electric Supplies. The City shall sell electric supplies it stores to electricians and owners at the City's cost plus 25%

Beginning July 1, 2025, the following rates shall take effect.

5. **Residential Rates.** Single phase, 120/240 volt, 3 wire, per meter.
 - A. Minimum System Support Charge: \$18.00 (this includes no usage);
 - B. Plus all energy used: \$.090 per KWH For the Months of June, July, August
\$.084 per KWH For the Months of September – May

6. **Small Commercial.** Single or three phase, 120/240 volt, 3 or 4 wire, per meter. Special secondary voltages may be made available at the discretion of the municipal utility. A demand reading of less than 40 KWH will be billed according to the rate in this category.
 - A. Minimum System Support Charge: \$25.00 (this includes no usage).
 - B. Plus all energy used: \$.105 per KWH for the Months of June, July, August
\$.099 per KWH for the months of September – May

7. **Large Commercial.** Single or three phase, 120/240 volt, 3 or 4 wire, per meter. Special secondary voltages may be made available at the discretion of the municipal utility. A demand reading of 40 KWH or more once in the previous 12 months will be billed according to the rates in this category.
 - A. Minimum System Support Charge: \$37.00 (this includes no usage).
 - B. Demand Charge: \$11.95 for the Months of June, July, August
\$10.50 for the Months of September - May
 - C. Plus all energy used: \$.055 per KWH

8. **Other Services.**
 - A. Security Lights. Security lights shall be provided at a rate of \$25.00 for metered security lights plus any electrical usage at \$.123 per KWH.
 - B. Electric Supplies. The City shall sell electric supplies it stores to electricians and owners at the City's cost plus 25%

Beginning July 1, 2026, the following rates shall take effect.

9. **Residential Rates.** Single phase, 120/240 volt, 3 wire, per meter.
 - A. Minimum System Support Charge: \$20.00 (this includes no usage);
 - B. Plus all energy used: \$.096 per KWH For the Months of June, July, August
\$.090 per KWH For the Months of September – May

10. **Small Commercial.** Single or three phase, 120/240 volt, 3 or 4 wire, per meter. Special secondary voltages may be made available at the discretion of the municipal utility. A demand reading of less than 40 KWH will be billed according to the rate in this category.
 - A. Minimum System Support Charge: \$28.50 (this includes no usage).
 - B. Plus all energy used: \$.110 per KWH for the Months of June, July, August
\$.104 per KWH for the months of September – May

11. **Large Commercial.** Single or three phase, 120/240 volt, 3 or 4 wire, per meter. Special secondary voltages may be made available at the discretion of the municipal utility. A demand reading of 40 KWH or more once in the previous 12 months will be billed according to the rates in this category.
 - A. Minimum System Support Charge: \$43.00 (this includes no usage).

- B. Demand Charge: \$13.80 for the Months of June, July, August
\$12.40 for the Months of September - May
- C. Plus all energy used: \$.054 per KWH

C. Other Services.

- A. Security Lights. Security lights shall be provided at a rate of \$28.50 for metered security lights plus any electrical usage at \$.138 per KWH.
- B. Electric Supplies. The City shall sell electric supplies it stores to electricians and owners at the City's cost plus 25%

12. Purchased Power Cost Adjustment Clause: Purchased Power Cost Adjustment Clause: The energy charge per kilowatt-hour (KWH) shall be adjusted upward or downward each month in accordance with the provisions set forth below:

- A. City staff shall have the authority to adjust the Purchased Power Cost Adjustment (PPCA) as needed to reflect changes in the electricity supplier's generation, transmission, and other related expenses charged by the City's wholesale provider(s), hereafter referred to as "Power Costs", and may not change the City's charges other than the amount necessary to cover increases in the City's Power Costs from wholesale provider(s). Prior to each billing cycle, City staff shall determine the Purchased Power Cost Adjustment to be billed for that cycle by combining all Power Costs from wholesale provider(s) and divide said amount by the total KWH's purchased during said billing cycle.
- B. In the event the City is unable to calculate the exact PPCA for a specific billing cycle, the City staff shall prepare an estimate of the PPCA per KWH for said cycle to be billed and shall adjust the next billing cycle to reflect any over/under collections from the estimated PPCA. The adjustment to the estimate will reflect variances in the estimated and actual Power Costs billed by the City's wholesale supplier(s) to the City.

Section 2. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. Severability. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof, not adjudged invalid or unconstitutional.

Section 4. Effective Date. This ordinance shall be in effect after its final passage, approval, and publication as provided by law and in accordance with the dates provided herein.

Passed this 10th day of April 2024.

Larry Gregg, Mayor

ATTEST:

Jacob Stoner, City Clerk

First Reading:	March 13, 2024
Second Reading:	March 27, 2024
Third Reading:	April 10, 2024

I hereby certify that the foregoing Ordinance No. 721 was published in the Hawarden Independent, a newspaper printed and published and has a circulation in the City of Hawarden, Iowa on the 11th day of April 2024.

Jacob Stoner, City Clerk

RESOLUTION NO. 2024-11
with attachments

RESOLUTION SUPPORTING THE SUBMISSION OF AN IOWA ECONOMIC DEVELOPMENT AUTHORITY (IEDA) APPLICATION TO THE WORKFORCE HOUSING TAX CREDIT PROGRAM BY PR Construction LLC, Ireton Iowa

WHEREAS, PR Construction LLC. proposes to construct and invest \$718,000.00 and

WHEREAS, the proposed project will support the City's efforts to create new housing opportunities for a growing workforce within the community; and

WHEREAS, PR Construction LLC has committed a significant amount of private financing to the project; and

WHEREAS, PR Construction LLC application to the Workforce Housing Tax Credit Program, a copy of which is attached hereto and by this reference made a part hereof, will provide necessary tax credits and other benefits which will directly contribute to the success of the development; and

WHEREAS, the City supports said application to the Workforce Housing Tax Credit Program by PR Construction LLC

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Hawarden, Iowa, that the City Council of the City of Hawarden Iowa hereby supports the submission of an Iowa Economic Development Authority Application to the Workforce Housing Tax Credit Program by City of Hawarden Iowa, as referred to in the preamble hereof, for necessary tax credits and other benefits directly contributing to the success of the development at 816 Central Ave. Hawarden Iowa.

Whereupon the Mayor declared the Resolution duly adopted on the 13 day of March, 2024.

SEAL

Larry Gregg, Mayor

ATTEST:

(Signature)

Title: _____

Date

Project Expenditures (RESIDENTIAL ONLY)

Building Acquisition:	\$0.00
Land Acquisition:	\$0.00
Site Development (including demolition):	\$45,000.00
Construction (materials only)	\$395,000.00
Iowa Sales Tax Refund is 6% on this amount:	
Construction (labor and operations):	\$174,000.00
Architect/Engineer Fees:	\$34,000.00
Building Permits and Fees:	\$5,000.00
Construction Loan Interest:	\$39,000.00
All Other Soft Costs:	\$26,000.00
Reserves and Lease-up:	\$0.00
Total:	\$718,000.00

Requested Award

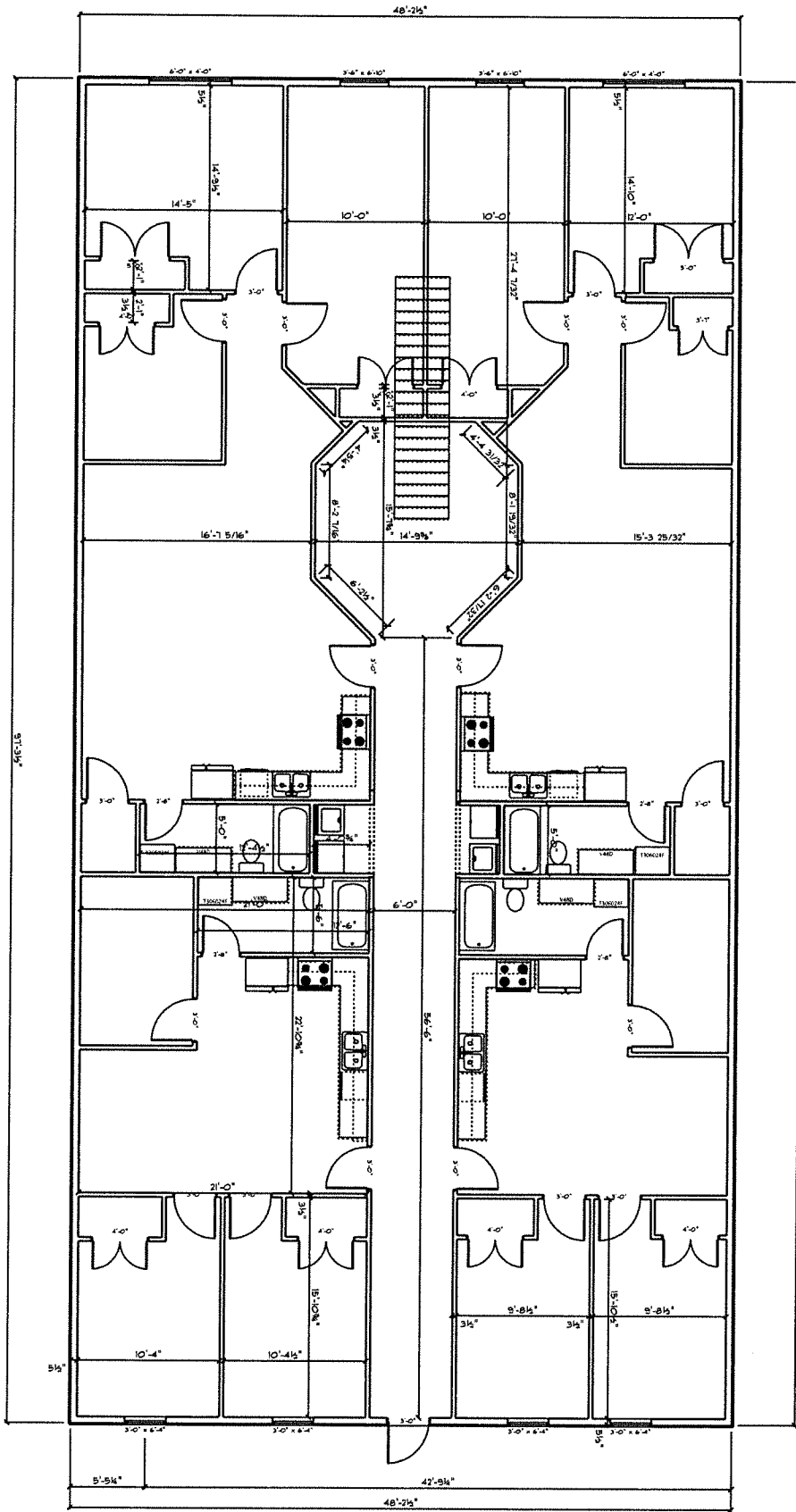
Cost per Unit

NOTE: project costs may not exceed the following per unit cost caps:

- Single family unit in an urban and small city area - \$298,021 per unit
- Multi family unit in an urban and small city area - \$241,643 per unit

Historic preservation projects involving historic property as defined in Iowa Code Section 404A.1(2), may not exceed 125% of the maximum per unit cost established based on project type and location.

Sub-Total Residential Costs from above:	\$674,000.00	Excludes land acquisition, building permits and fees, loan fees and interest, project accounting and legal, developer fee, appliances and furnishings, and reserves and lease-up
Number of Units:	4	
Cost per Unit:	\$0.00	

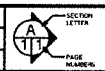


Rule
Apartments



PR Construction LLC.

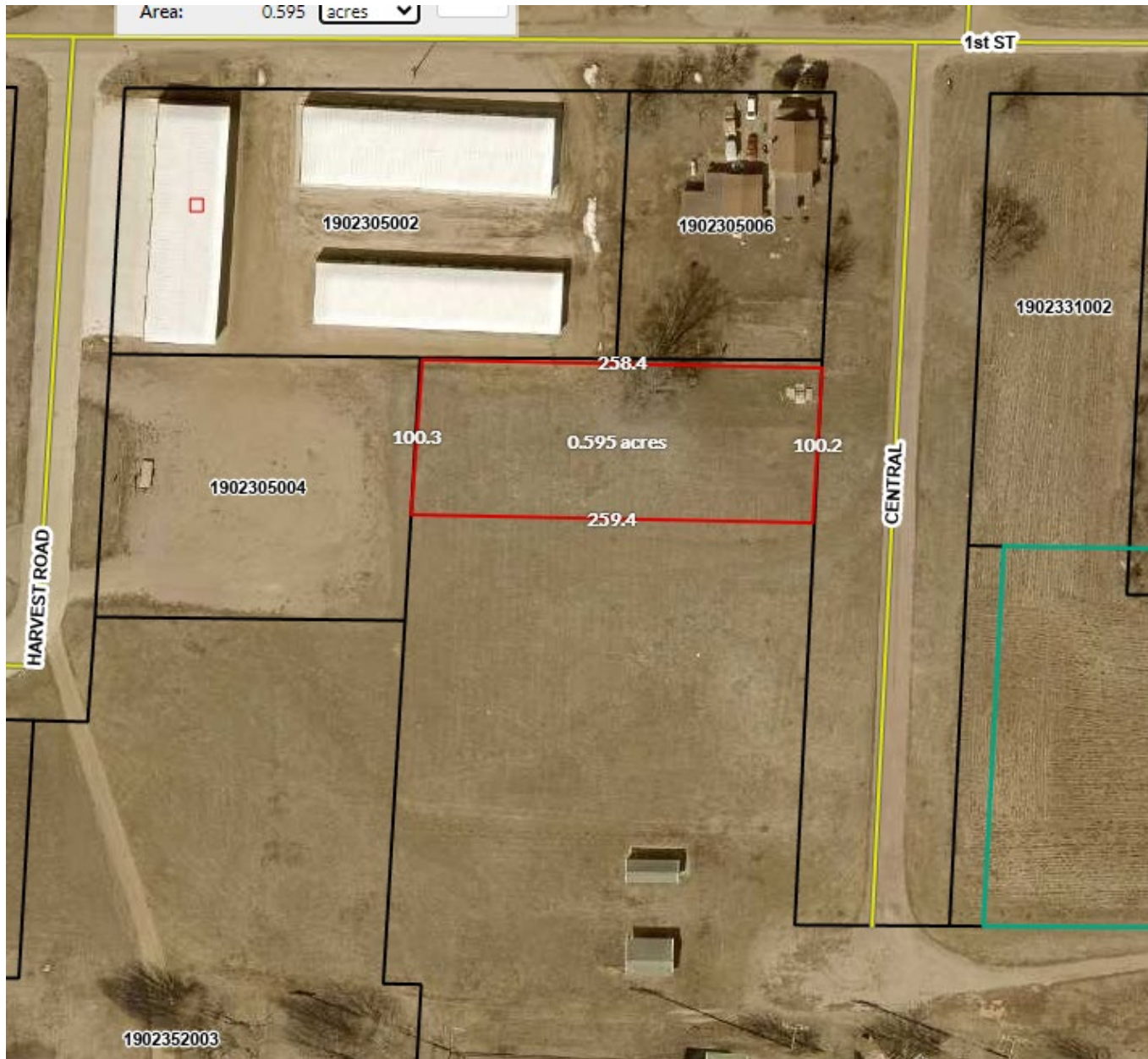
SCALE: 0.071" = 1'-0"
DRAWN BY: Mark Rena
DATE: 9/19/22



APPROVED: _____
CHECKED BY: _____

PAGE: /

Area: 0.595 acres



1st ST

1902305002

1902305006

1902331002

258.4

100.3

0.595 acres

100.2

CENTRAL

259.4

1902305004

HARVEST ROAD

1902352003