

**CITY OF HAWARDEN  
REGULAR CITY COUNCIL MEETING AGENDA  
Hawarden City Hall – Council Chambers Room  
Wednesday, May 8, 2024, at 5:30 p.m.**

**Standard Agenda Items**

- 1a. Approval of April 24, 2024 Regular Council Meeting Minutes**
- 1b. Approval of May 8, 2024 Claims for Payment**
- 1c. Open business from the Community (limited to a maximum of 5 minutes per item)**  
Items brought to the Council during Open Business cannot be commented on by Council or Staff. If you would like the item brought before the Council for discussion, please contact the City Administrator to be placed on a future Council Agenda.
- 2a. Mayor's Report.**
- 2b. Staff Reports/Discussion**
- 2c. Council Comments**

**Other Agenda Items**

- 3. Appoint Representative to Northwest Iowa Regional Housing Authority**
- 4. Approval of Special Events Application and Hold Harmless Agreement with Peoples Bank for Movie/Popcorn Event using the Gazebo on June 18th 2024.**
- 5. Review and Approval of Seal Coat Bids for 2024 projects.**
- 6. Cash vs. Modified Accrual Audit Expense Savings**
- 7. Presentation of FY2024 Budget Amendment and Set Public Hearing on Budget Amendment for May 22, 2024 and Publish Public Hearing Notice**
- 8. Resolution 2024-16, A Resolution setting time and place for hearing and directing publication of Notice of time and place for hearing on proposed amendment to the Hawarden City Zoning Ordinances and Zoning map to re-zone the following described real estate from R-1 (Single-Family Residential District) to I-2 (Light Industrial District): lot on 22<sup>nd</sup> Street and Avenue D; Parcel 1335101001; LS1-15 BLK 4 CALLIOPE ADD, now a part of the Incorporated City of Hawarden, Iowa**
- 9. Adjournment - Next regular Council Meeting May 22, 2024**

# City of Hawarden

## Public Meeting Procedures

These Procedural rules are to provide for the orderly conduct of City business by the City Council, with the objective of providing for full, open and comprehensive debate of issues brought before the body for action in a forum open to the public, and which encourages citizens' awareness of City Council activities. These procedures do not increase or diminish the existing powers or authority of the Mayor or City Council members, but is intended merely to serve as a general set of guidelines to assist the governmental body in conducting City business.

### House Rules:

- No food or drink other than bottled water may be brought into the Council Chambers.
- Cell phones and pagers should be silenced in the Council Chambers.
- Signs and placards are not permitted in the Council Chambers.

### Citizens' Right To Be Heard:

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to City Council on matters of concern. Accordingly, City Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing.
- Speakers must stand at the dais and speak into the microphone, unless unable to do so, and state your name and address for the record.
- Any citizen requesting to speak shall limit himself or herself to matters of fact regarding the issue of concern.
- Comments should be limited to five (5) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- Personal attacks made publicly toward any citizen or city employee are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command in accordance with the City's Personnel policies.
- Any member of the public interrupting City Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing the City Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the Council Chambers by Police Department personnel or other agent designated by the City Council or City Administrator.

**UNAPPROVED MINUTES REGULAR CITY COUNCIL MEETING  
HAWARDEN CITY HALL – COUNCIL CHAMBERS  
Wednesday, April 24, 2024, at 5:30 p.m.**

The Council Meeting was called to order at 5:30p.m.

Present: Mayor Gregg; Council Members: Anderson, Klocke, Harvey, Warner, Allen

Absent: None

Staff Present: Jacob Stoner, Interim City Administrator; Gary Tucker, Interim City Administrator; Travis Waterman, Public Works Director; Tracey Reinking, Finance Director; Jenny Cleveringa, City Attorney

Absent: Carol Hoogestraat, Economic Development

**Standard Agenda Items**

**1a. Approval of April 10, 2024, City Council Meeting Minutes**

Moved by Klocke / Anderson to approve.

Motion carried 5-0.

**1b. Approval of April 24, 2024, Claims for Payment.**

Moved by Anderson / Warner to approve.

Motion carried 5-0.

**1c. No Open Business from the Community was held.**

**2a. Mayor's Report was given.**

**2b. Staff Reports were given.**

**2c. No Council Comments were given.**

**Agenda Items**

**Item 3. Presentation by Kurt Franje with Siouxland Habitat for Humanity.**

**Item 4. Review and consideration of CivicPlus Master Services Agreement for City Website.**

**Item 5. First Reading of Ordinance 751, An Ordinance Amending the Code of Ordinances of the City of Hawarden, Iowa, 2011, By Amending Provisions Pertaining to Electric Rates**

Moved by Klocke / Anderson to waive the first and second readings.

Aye: Allen, Anderson, Klocke, Warner

Nay: Harvey

Motion carried 4-1.

Moved by Klocke / Anderson to approve final reading.

Aye: Anderson, Klocke, Warner, Allen

Nay: Harvey

Motion carried 4-1.

**Item 6. a. Public Hearing on Proposed FY2025 Budget.**

Hearing opened at 5:47pm. Discussion. Hearing closed 5:48pm

**b. Resolution 2024-15 Adoption of FY2025 Budget.**

Moved by Anderson / Allen to approve.

Aye: Harvey, Klocke, Warner, Allen, Anderson,

Nay: None

Motion carried 5-0.

Moved by Anderson / Warner to adjourn. Motion carried 5-0. Meeting adjourned 5:49 p.m.

The next regular City Council Meeting will be Wednesday, May 08, 2024 @ 5:30 p.m.

ATTEST:

\_\_\_\_\_  
Larry Gregg, Mayor

\_\_\_\_\_  
Jacob Stoner, City Administrator/City Clerk

**CITY OF HAWARDEN  
COUNCIL MEETING  
MAY 8, 2024**

<b>CHECK DATE</b>	<b>CHECK NO</b>	<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
4/22/2024	62562	ACCESS SYSTEMS LEASING	LIB PRINTER CONTRACT	\$ 319.11
4/22/2024	62563	BRODART CO	LIB BOOK SUPPLIES	\$ 304.84
4/22/2024	62564	CATALYST IT	LIB PRINTER SUPPLIES	\$ 26.42
4/22/2024	62565	CITY OF HAWARDEN	LIB UTILITY SERVICE	\$ 872.87
4/22/2024	62566	DERAAD HEATING & COOLING	LIB SEWER CLEANING	\$ 116.26
4/22/2024	62567	ELM USA INC.	LIB BUILDING SUPPLIES	\$ 82.45
4/22/2024	62568	HITEC	LIB PHONE SVC	\$ 156.34
4/22/2024	62569	INGRAM LIBRARY SERVICES	LIB BOOKS	\$ 1,459.04
4/22/2024	62570	IOWA COMMUNICATIONS NETWORK	LIB LONG DISTANCE	\$ 6.03
4/22/2024	62571	MICROMARKETING LLC	VOID	\$ -
4/22/2024	62572	MICROMARKETING LLC	LIB AUDIOBOOKS	\$ 938.58
4/22/2024	62573	MIDWEST ALARM COMPANY INC	LIB ALARM SERVICE	\$ 96.47
4/22/2024	62574	THRU 62577	PAYROLL	
4/26/2024	62578	FLEX PLAN	URM/FLEX PLAN	\$ 1,326.76
4/26/2024	62579	CITY OF HAWARDEN	VOID	\$ -
4/26/2024	62580	CITY OF HAWARDEN	SELF-INS-FAM	\$ 680.00
4/26/2024	62581	PRINTING ERROR	VOID	\$ -
5/3/2024	62582	PAYNE ALLEN	TRAVEL/TRAINING FIRE	\$ 162.50
5/3/2024	62583	AMERICAN TEST CENTER INC	SUPPLIES	\$ 2,030.00
5/3/2024	62584	BALTIC NETWORKS & AR FUNDING	SUPPLIES	\$ 496.17
5/3/2024	62585	BARCO MUNICIPAL PRODUCTS	SIGNS	\$ 356.06
5/3/2024	62586	PATRICK BIRGESS	TRAVEL/TRAINING FIRE	\$ 70.25
5/3/2024	62587	BOMGAARS	SUPPLIES	\$ 1,525.76
5/3/2024	62588	CATALYST IT	TECH SERVICES	\$ 3,249.50
5/3/2024	62589	CITY OF HAWARDEN	HITEC REFUND TO UB	\$ 121.25
5/3/2024	62590	CONSORTIA CONSULTING	SERVICES	\$ 2,562.50
5/3/2024	62591	CULLIGAN WATER CONDITIONING	SERVICE	\$ 11.64
5/3/2024	62592	DEBOER TREE FARM	TREES	\$ 720.00
5/3/2024	62593	KAYLA DEKKERS	SUMMER REC REFUND	\$ 30.00
5/3/2024	62594	ENGINEERED EQUIPMENT	SUPPLIES	\$ 2,956.05
5/3/2024	62595	ERICSON OIL LC	FUEL	\$ 1,735.74
5/3/2024	62596	FARM EMPLOYMENT SERVICES	HITEC REFUND	\$ 41.29
5/3/2024	62597	FERGUSON WATERWORKS #2516	SUPPLIES	\$ 1,850.00
5/3/2024	62598	FOUNDATION ANALYTICAL	LAB FEES	\$ 654.00
5/3/2024	62599	GRAINGER INC	SUPPLIES	\$ 604.65
5/3/2024	62600	HAWARDEN REGIONAL HEALTHCARE	LOST APRIL PYMT	\$ 29,526.61
5/3/2024	62601	HAWARDEN CHAMBER	GOLF SPONSOR	\$ 350.00
5/3/2024	62602	HAWARDEN SENIOR CITIZEN CENTER	RENT	\$ 250.00
5/3/2024	62603	HITEC	PHONE SVC	\$ 908.98

CHECK DATE	CHECK NO	VENDOR	REFERENCE	AMOUNT
5/3/2024	62604	HOLIDAY INN DES MOINES AIRPORT	IMFOA CONF TRAINING	\$ 474.88
5/3/2024	62605	MARY HULLEMAN	PD RETIREMENT BENEFIT	\$ 563.78
5/3/2024	62606	IAMU	SAFETY TRAINING	\$ 4,083.70
5/3/2024	62607	IOWA INFORMATION INC	FY25 PROPOSED BUDGET	\$ 1,027.28
5/3/2024	62608	IOWA ONE CALL	EMAILS LOCATES	\$ 20.20
5/3/2024	62609	JACKS UNIFORMS & EQUIPMENT	UNIFORM	\$ 145.95
5/3/2024	62610	KOOI FARM INC	HAULING	\$ 6,278.00
5/3/2024	62611	LYNOTT IMPLEMENT INC	FUEL FILTER	\$ 315.49
5/3/2024	62612	MIDWEST ALARM FIRE	FIRE ALARM TESTING	\$ 330.46
5/3/2024	62613	JAMES NIEMAN	HITEC REFUND	\$ 190.00
5/3/2024	62614	NO STREAKING INC	WINDOW CLEANING	\$ 615.00
5/3/2024	62615	O.C. SANITATION INC	POT CLEANING SVCS	\$ 5.71
5/3/2024	62616	PHYSICIANS CLAIMS COMPANY	BILLING	\$ 893.64
5/3/2024	62617	REHAB SYSTEMS INC	CLEANING SVC	\$ 25,681.25
5/3/2024	62618	SANITATION PRODUCTS INC	VEHICLE MAINTENANCE	\$ 1,450.00
5/3/2024	62619	SCHOENEMAN BROS CO	SUPPLIES	\$ 64.09
5/3/2024	62620	SHOWTIME NETWORK INC	TV PROGRAMMING COST	\$ 349.94
5/3/2024	62621	USA BLUEBOOK	VOID	\$ -
5/3/2024	62622	UTILITY EQUIPMENT COMPANY	SUPPLIES	\$ 388.41
5/3/2024	62623	VISA	VOID	\$ -
5/3/2024	62624	VISA	VOID	\$ -
5/3/2024	62625	VISA	SUPPLIES	\$ 3,780.11
5/3/2024	62626	WELLS FARGO VENDOR FIN SER LLC	COPIER LEASE	\$ 161.85
5/3/2024	62627	WESCO RECEIVABLES CORP	SUPPLIES	\$ 86.00
4/26/2024	11142508	IPERS	IPERS - CITY	\$ 20,615.50
4/26/2024	11142509	WELLMARK	GROUP 125 - FAM	\$ 34,794.65
4/26/2024	11142510	AFLAC	PRE TAX INS PRE	\$ 1,067.34
4/26/2024	11142511	EFTPS	FED/FICA TAX	\$ 15,648.26
4/26/2024	11142512	IOWA DEPT OF REVENUE	STATE TAXES	\$ 5,065.50
4/26/2024	11142513	DELTA DENTAL OF IOWA	DENTAL	\$ 86.16
4/26/2024	11142514	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	\$ 236.85
5/3/2024	11142515	BOK FINANCIAL	VOID	\$ -
5/3/2024	11142516	BOK FINANCIAL	BOND PAYMENTS	\$ 813,225.00
5/3/2024	11142517	CLAYTON ENERGY CORPORATION	GAS PURCHASE	\$ 7,602.88
5/3/2024	11142518	INTERSTATE TRS FUND	RELAY SVC	\$ 490.44
5/3/2024	11142519	NATIONAL CABLE TELEVISION	TV PROGRAMMING COST	\$ 23,292.02
5/3/2024	11142520	PEOPLES BANK	BILLING CHGS& FEES	\$ 40.00
5/3/2024	11142521	USAC	USAC FEES	\$ 1,654.73
		Accounts Payable Total		\$ 1,027,323.19
		Total Payroll Paid		\$ 51,038.32
		***** REPORT TOTAL *****		\$ 1,078,361.51

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
	GENERAL FUND					
36186860	ACCESS SYSTEMS LEASING	LIB PRINTER CONTRACT		319.11	62562	4/22/24
PR20240412	AFLAC	PRE TAX INS PRE	132.48		11142510	4/26/24
PR20240421	AFLAC	PRE TAX INS PRE	132.48	264.96	11142510	4/26/24
050824	PAYNE ALLEN	TRAVEL/TRAINING FIRE		162.50	62582	5/03/24
IN-248892	BARCO MUNICIPAL PRODUCTS	SIGNS ST		356.06	62585	5/03/24
041324	PATRICK BIRGESS	TRAVEL/TRAINING REIMBURSEMENT		70.25	62586	5/03/24
0095019 041624	BOMGAARS	SUPPLIES ST		774.20	62587	5/03/24
636733	BRODART CO	LIB BOOK SUPPLIES		304.84	62563	4/22/24
723561	CATALYST IT	LIB PRINTER SUPPLIES	26.42		62564	4/22/24
CS29124	CATALYST IT	TECH SERVICES LIB	2,298.44	2,324.86	62588	5/03/24
04222024	CITY OF HAWARDEN	LIB UTILITY SERVICE		872.87	62565	4/22/24
PR20240421	CITY OF HAWARDEN	SELF-INS-FAM		235.00	62580	4/26/24
31617 043024	CULLIGAN WATER CONDITIONING	SERVICE SENCTR		11.64	62591	5/03/24
759095	DEBOER TREE FARM	TREES PARK		720.00	62592	5/03/24
042424	KAYLA DEKKERS	SUMMER REC REFUND		30.00	62593	5/03/24
1743	DERAAD HEATING & COOLING	LIB SEWER CLEANING		116.26	62566	4/22/24
PR20240421	EFTPS	FED/FICA TAX		7,861.69	11142511	4/26/24
64978	ELM USA INC.	LIB BUILDING SUPPLIES		82.45	62567	4/22/24
5055	ERICSON OIL LC	FUEL ST		1,301.80	62595	5/03/24
PR20240421	FLEX PLAN	URM/FLEX PLAN		443.85	62578	4/26/24
050824	HAWARDEN SENIOR CITIZEN CENTER	RENT		250.00	62602	5/03/24
0478001244	HITEC	LIB PHONE SVC	156.34		62568	4/22/24
APRIL 2024	HITEC	PHONE SVC GENADM	548.59	704.93	62603	5/03/24
108096	HOLIDAY INN DES MOINES AIRPORT	IMFOA CONF TRAINING	237.44		62604	5/03/24
491287	HOLIDAY INN DES MOINES AIRPORT	IMFOA CONF TRAINING	237.44	474.88	62604	5/03/24
30566	IAMU	SAFETY TRAINING QTR 2 ST		680.62	62606	5/03/24
2003223 041224	INGRAM LIBRARY SERVICES	LIB BOOKS		1,459.04	62569	4/22/24
693105	IOWA COMMUNICATIONS NETWORK	LIB LONG DISTANCE		6.03	62570	4/22/24
PR20240401	IOWA DEPT OF REVENUE	STATE TAXES	65.84		11142512	4/26/24
PR20240412	IOWA DEPT OF REVENUE	STATE TAXES	1,221.11		11142512	4/26/24
PR20240421	IOWA DEPT OF REVENUE	STATE TAX	1,176.27	2,463.22	11142512	4/26/24
480299	IOWA INFORMATION INC	03/27 MIN&CLAIMS GENLEG	135.72		62607	5/03/24
480987	IOWA INFORMATION INC	FY25 PROPOSED BUDGET	343.36		62607	5/03/24
482674	IOWA INFORMATION INC	HELP WANTED GENADM	25.00		62607	5/03/24
482780	IOWA INFORMATION INC	OFFICER AD PD	52.64	556.72	62607	5/03/24
PR20240401	IPERS	IPERS - POLICE	310.40		11142508	4/26/24
PR20240412	IPERS	IPERS - CITY	4,347.43		11142508	4/26/24
PR20240421	IPERS	IPERS - CITY	4,404.97	9,062.80	11142508	4/26/24
113504	JACKS UNIFORMS & EQUIPMENT	UNIFORM PD		145.95	62609	5/03/24
CH18339	LYNOTT IMPLEMENT INC	FUEL FILTER ST	139.17		62611	5/03/24
CH18364	LYNOTT IMPLEMENT INC	FILTERS CEM	81.11	220.28	62611	5/03/24
937419	MICROMARKETING LLC	LIB AUDIOBOOKS	82.74		62572	4/22/24
937753	MICROMARKETING LLC	LIB AUDIOBOOKS	105.33		62572	4/22/24
938589	MICROMARKETING LLC	LIB AUDIOBOOKS	20.49		62572	4/22/24
938600	MICROMARKETING LLC	LIB AUDIOBOOKS	73.70		62572	4/22/24
939965	MICROMARKETING LLC	LIB AUDIOBOOKS	76.14		62572	4/22/24
940543	MICROMARKETING LLC	LIB AUDIOBOOKS	38.25		62572	4/22/24
941218	MICROMARKETING LLC	LIB AUDIOBOOKS	29.74		62572	4/22/24
943446	MICROMARKETING LLC	LIB AUDIOBOOKS	44.19		62572	4/22/24
943713	MICROMARKETING LLC	LIB AUDIOBOOKS	32.99		62572	4/22/24
944081	MICROMARKETING LLC	LIB AUDIOBOOKS	64.89		62572	4/22/24
944746	MICROMARKETING LLC	LIB AUDIOBOOKS	67.28		62572	4/22/24
946289	MICROMARKETING LLC	LIB AUDIOBOOKS	89.18		62572	4/22/24

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
946601	MICROMARKETING LLC	LIB AUDIOBOOKS	38.99		62572	4/22/24
948015	MICROMARKETING LLC	LIB AUDIOBOOKS	89.18		62572	4/22/24
948198	MICROMARKETING LLC	LIB AUDIOBOOKS	40.49		62572	4/22/24
948696	MICROMARKETING LLC	LIB AUDIOBOOKS	45.00	938.58	62572	4/22/24
370792	MIDWEST ALARM COMPANY INC	LIB ALARM SERVICE		96.47	62573	4/22/24
374779	MIDWEST ALARM FIRE	FIRE ALARM TESTING GENADM	225.00		62612	5/03/24
375031	MIDWEST ALARM FIRE	FIRE ALARM TESTING GENADM	105.46	330.46	62612	5/03/24
74132	NO STREAKING INC	WINDOW CLEANING GENADM		615.00	62614	5/03/24
571003 041624	O.C. SANITATION INC	POT CLEANING SVCS PARK		5.71	62615	5/03/24
050824	PEOPLES BANK	BILLING CHGS& FEES		40.00	11142520	5/03/24
36516	PHYSICIANS CLAIMS COMPANY	BILLING JAN 2024 AMB		893.64	62616	5/03/24
PR20240412	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	28.49		11142514	4/26/24
PR20240421	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	19.70	48.19	11142514	4/26/24
88836	SANITATION PRODUCTS INC	VEHICLE MAINTENANCE ST		1,450.00	62618	5/03/24
240764/3	SCHOENEMAN BROS CO	SUPPLIES ST	45.99		62619	5/03/24
241105/3	SCHOENEMAN BROS CO	SUPPLIES PARK	18.10	64.09	62619	5/03/24
041224CH	VISA		139.20-		62625	5/03/24
041224Cha	VISA	FUEL CASEYS C&E	139.20		62625	5/03/24
041224JS	VISA	NWI FIREARMS SUPPLIES PD	2,159.56		62625	5/03/24
041224TW	VISA	SUPPLIES AMAZON PARK	884.86	3,044.42	62625	5/03/24
PR20240412	WELLMARK	GROUP 125 - FAM	6,220.36		11142509	4/26/24
PR20240421	WELLMARK	GROUP 125 - FAM	5,309.56	11,529.92	11142509	4/26/24
5029476798	WELLS FARGO VENDOR FIN SER LLC	COPIER LEASE GENADM		161.85	62626	5/03/24
001 GENERAL FUND TOTAL				51,495.14		
ROAD USE TAX FUND						
PR20240412	AFLAC	PRE TAX INS PRE	101.40		11142510	4/26/24
PR20240421	AFLAC	PRE TAX INS PRE	101.40	202.80	11142510	4/26/24
PR20240421	CITY OF HAWARDEN	SELF-INS-FAM		60.00	62580	4/26/24
PR20240421	EFTPS	FED/FICA TAX		1,066.30	11142511	4/26/24
PR20240421	FLEX PLAN	URM/FLEX PLAN		100.00	62578	4/26/24
PR20240412	IOWA DEPT OF REVENUE	STATE TAXES	180.94		11142512	4/26/24
PR20240421	IOWA DEPT OF REVENUE	STATE TAX	185.79	366.73	11142512	4/26/24
PR20240412	IPERS	IPERS - CITY	694.34		11142508	4/26/24
PR20240421	IPERS	IPERS - CITY	771.55	1,465.89	11142508	4/26/24
PR20240412	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	21.41		11142514	4/26/24
PR20240421	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	21.39	42.80	11142514	4/26/24
PR20240412	WELLMARK	GROUP 125 - FAM	1,581.58		11142509	4/26/24
PR20240421	WELLMARK	GROUP 125 - FAM	1,581.57	3,163.15	11142509	4/26/24
110 ROAD USE TAX FUND TOTAL				6,467.67		
POLICE RETIREMENT FUND						
042624PR	MARY HULLEMAN	PD RETIREMENT BENEFIT		563.78	62605	5/03/24
117 POLICE RETIREMENT FUND TOTAL				563.78		
LOCAL OPTION SALES TAX						
050824	HAWARDEN REGIONAL HEALTHCARE	LOST APRIL PYMT		29,526.61	62600	5/03/24
121 LOCAL OPTION SALES TAX TOTAL				29,526.61		

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
060124	DEBT SERVICE FUND BOK FINANCIAL	L ST GO IAHAWARDG023-PRIN		324,225.00	11142516	5/03/24
		200 DEBT SERVICE FUND TOTAL		324,225.00		
	WATER UTILITY FUND					
PR20240412	AFLAC	PRE TAX INS PRE	32.78		11142510	4/26/24
PR20240421	AFLAC	PRE TAX INS PRE	33.81	66.59	11142510	4/26/24
0095019 041624	BOMGAARS	SUPPLIES WA		158.02	62587	5/03/24
CS29124	CATALYST IT	TECH SERVICES WA		237.77	62588	5/03/24
PR20240421	CITY OF HAWARDEN	SELF INS-SINGLE		43.83	62580	4/26/24
PR20240412	DELTA DENTAL OF IOWA	DENTAL	3.45		11142513	4/26/24
PR20240421	DELTA DENTAL OF IOWA	DENTAL	3.45	6.90	11142513	4/26/24
PR20240421	EFTPS	FED/FICA TAX		1,149.58	11142511	4/26/24
0488803	FERGUSON WATERWORKS #2516	SUPPLIES WA		1,850.00	62597	5/03/24
PR20240421	FLEX PLAN	URM/FLEX PLAN		97.47	62578	4/26/24
042524	HAWARDEN CHAMBER	GOLF SPONSOR WA		87.50	62601	5/03/24
APRIL 2024	HITEC	PHONE SVC WA		33.76	62603	5/03/24
30566	IAMU	SAFETY TRAINING QTR 2 WA		680.62	62606	5/03/24
PR20240412	IOWA DEPT OF REVENUE	STATE TAXES	200.68		11142512	4/26/24
PR20240421	IOWA DEPT OF REVENUE	STATE TAX	188.02	388.70	11142512	4/26/24
482508	IOWA INFORMATION INC	WA QUALITY REPORT WA		56.76	62607	5/03/24
260346	IOWA ONE CALL	EMAILS LOCATES WA		3.33	62608	5/03/24
PR20240412	IPERS	IPERS - CITY	845.33		11142508	4/26/24
PR20240421	IPERS	IPERS - CITY	807.19	1,652.52	11142508	4/26/24
PR20240412	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	8.85		11142514	4/26/24
PR20240421	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	8.83	17.68	11142514	4/26/24
50060693-000	UTILITY EQUIPMENT COMPANY	SUPPLIES WA		388.41	62622	5/03/24
PR20240412	WELLMARK	GROUP 125 - SIN	1,042.29		11142509	4/26/24
PR20240421	WELLMARK	GROUP 125 - SIN	1,040.95	2,083.24	11142509	4/26/24
		601 WATER UTILITY FUND TOTAL		9,002.68		
	WASTE WATER UTILITY FUND					
PR20240412	AFLAC	SUPP.INSURANCE	24.86		11142510	4/26/24
PR20240421	AFLAC	SUPP.INSURANCE	23.83	48.69	11142510	4/26/24
PR20240421	CITY OF HAWARDEN	SELF-INS-FAM		61.77	62580	4/26/24
PR20240412	DELTA DENTAL OF IOWA	DENTAL	3.45		11142513	4/26/24
PR20240421	DELTA DENTAL OF IOWA	DENTAL	3.45	6.90	11142513	4/26/24
PR20240421	EFTPS	FED/FICA TAX		890.08	11142511	4/26/24
31391B21890	ENGINEERED EQUIPMENT	SUPPLIES WSTWA		2,956.05	62594	5/03/24
PR20240421	FLEX PLAN	DEP CARE/FLEX		239.39	62578	4/26/24
24-02025	FOUNDATION ANALYTICAL	LAB FEES WSTWA		654.00	62598	5/03/24
9090719437	GRAINGER INC	SUPPLIES WSTWA	251.00		62599	5/03/24
9091496324	GRAINGER INC	SUPPLIES WSTWA	99.41	350.41	62599	5/03/24
042524	HAWARDEN CHAMBER	GOLF SPONSOR WSTWA		87.50	62601	5/03/24
APRIL 2024	HITEC	PHONE SVC WSTWA		33.76	62603	5/03/24
30566	IAMU	SAFETY TRAINING QTR 2 WSTWA		680.61	62606	5/03/24
PR20240412	IOWA DEPT OF REVENUE	STATE TAXES	157.23		11142512	4/26/24
PR20240421	IOWA DEPT OF REVENUE	STATE TAX	136.56	293.79	11142512	4/26/24
260346	IOWA ONE CALL	EMAILS LOCATES WSTWA		3.33	62608	5/03/24
PR20240412	IPERS	IPERS - CITY	772.98		11142508	4/26/24
PR20240421	IPERS	IPERS - CITY	712.95	1,485.93	11142508	4/26/24
0821	KOOI FARM INC	HAULING WSTWA		6,278.00	62610	5/03/24



INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
CH18424	LYNOTT IMPLEMENT INC	HOSE WSTWA		95.21	62611	5/03/24
PR20240412	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	8.96		11142514	4/26/24
PR20240421	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	8.92	17.88	11142514	4/26/24
1627	REHAB SYSTEMS INC	CLEANING SVC WSTWA		25,681.25	62617	5/03/24
041224JS	VISA	EBAY SUPPLIES WSTWA		170.48	62625	5/03/24
PR20240412	WELLMARK	GROUP 125 - FAM	1,641.89		11142509	4/26/24
PR20240421	WELLMARK	GROUP 125 - FAM	1,643.21	3,285.10	11142509	4/26/24
610 WASTE WATER UTILITY FUND TOTAL				43,320.13		
ELECTRIC UTILITY FUND						
PR20240412	AFLAC	PRE TAX INS PRE	66.72		11142510	4/26/24
PR20240421	AFLAC	PRE TAX INS PRE	66.72	133.44	11142510	4/26/24
060124	BOK FINANCIAL	ELREV16 IAHAWELREV16-PRIN		489,000.00	11142516	5/03/24
0095019 041624	BOMGAARS	SUPPLIES EL		391.98	62587	5/03/24
CS29124	CATALYST IT	TECH SERVICES EL		317.02	62588	5/03/24
PR20240421	CITY OF HAWARDEN	SELF-INS-FAM		106.40	62580	4/26/24
PR20240412	DELTA DENTAL OF IOWA	DENTAL	7.11		11142513	4/26/24
PR20240421	DELTA DENTAL OF IOWA	DENTAL	7.11	14.22	11142513	4/26/24
PR20240421	EFTPS	FED/FICA TAX		1,463.98	11142511	4/26/24
5055	ERICSON OIL LC	FUEL EL		433.94	62595	5/03/24
PR20240421	FLEX PLAN	URM/FLEX PLAN		249.31	62578	4/26/24
042524	HAWARDEN CHAMBER	GOLF SPONSOR EL		87.50	62601	5/03/24
040524	HITEC	HITEC PYMT CORRECTION	65.00		62603	5/03/24
APRIL 2024	HITEC	PHONE SVC EL	69.63	134.63	62603	5/03/24
30566	IAMU	SAFETY TRAINING QTR 2 EL		680.62	62606	5/03/24
PR20240412	IOWA DEPT OF REVENUE	STATE TAXES	239.67		11142512	4/26/24
PR20240421	IOWA DEPT OF REVENUE	STATE TAX	231.65	471.32	11142512	4/26/24
260346	IOWA ONE CALL	EMAILS LOCATES EL		6.77	62608	5/03/24
PR20240412	IPERS	IPERS - CITY	1,142.25		11142508	4/26/24
PR20240421	IPERS	IPERS - CITY	1,118.63	2,260.88	11142508	4/26/24
PR20240412	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	27.36		11142514	4/26/24
PR20240421	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	27.32	54.68	11142514	4/26/24
PR20240412	WELLMARK	GROUP 125 - FAM	2,930.45		11142509	4/26/24
PR20240421	WELLMARK	GROUP 125 - FAM	2,930.45	5,860.90	11142509	4/26/24
630 ELECTRIC UTILITY FUND TOTAL				501,667.59		
ELECTRIC UPGRADE PROJECT						
365861	WESCO RECEIVABLES CORP	SUPPLIES SUBSTATION PROJ		86.00	62627	5/03/24
638 ELECTRIC UPGRADE PROJECT TOTAL				86.00		
GAS UTILITY FUND						
PR20240412	AFLAC	PRE TAX INS PRE	115.04		11142510	4/26/24
PR20240421	AFLAC	PRE TAX INS PRE	115.04	230.08	11142510	4/26/24
0095019 041624	BOMGAARS	SUPPLIES GAS		170.86	62587	5/03/24
CS29124	CATALYST IT	TECH SERVICES GAS		237.77	62588	5/03/24
PR20240421	CITY OF HAWARDEN	SELF-INS-FAM		86.40	62580	4/26/24
17449	CLAYTON ENERGY CORPORATION	GAS PURCHASE RESERV 4/20204		7,602.88	11142517	5/03/24
PR20240412	DELTA DENTAL OF IOWA	DENTAL	7.11		11142513	4/26/24
PR20240421	DELTA DENTAL OF IOWA	DENTAL	7.11	14.22	11142513	4/26/24
PR20240421	EFTPS	FED/FICA TAX		1,299.71	11142511	4/26/24
PR20240421	FLEX PLAN	DEP CARE/FLEX		119.31	62578	4/26/24

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
042524	HAWARDEN CHAMBER	GOLF SPONSOR GAS		87.50	62601	5/03/24
APRIL 2024	HITEC	PHONE SVC GAS		69.63	62603	5/03/24
30566	IAMU	SAFETY TRAINING QTR 2 GAS		680.61	62606	5/03/24
PR20240412	IOWA DEPT OF REVENUE	STATE TAXES	231.93		11142512	4/26/24
PR20240421	IOWA DEPT OF REVENUE	STATE TAX	230.94	462.87	11142512	4/26/24
260346	IOWA ONE CALL	EMAILS LOCATES GAS		6.77	62608	5/03/24
PR20240412	IPERS	IPERS - CITY	1,075.18		11142508	4/26/24
PR20240421	IPERS	IPERS - CITY	1,072.25	2,147.43	11142508	4/26/24
PR20240412	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	14.86		11142514	4/26/24
PR20240421	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	14.82	29.68	11142514	4/26/24
041224JS	VISA	WRC TRAINING GAS		329.28	62625	5/03/24
PR20240412	WELLMARK	GROUP 125 - FAM	2,252.63		11142509	4/26/24
PR20240421	WELLMARK	GROUP 125 - FAM	2,252.62	4,505.25	11142509	4/26/24
640 GAS UTILITY FUND TOTAL				18,080.25		
SOLID WASTE UTILITY FUND						
PR20240412	AFLAC	PRE TAX INS PRE	1.30		11142510	4/26/24
PR20240421	AFLAC	PRE TAX INS PRE	1.30	2.60	11142510	4/26/24
PR20240421	CITY OF HAWARDEN	SELF-INS-FAM		1.60	62580	4/26/24
PR20240412	DELTA DENTAL OF IOWA	DENTAL	.42		11142513	4/26/24
PR20240421	DELTA DENTAL OF IOWA	DENTAL	.42	.84	11142513	4/26/24
PR20240421	EFTPS	FED/FICA TAX		28.77	11142511	4/26/24
PR20240421	FLEX PLAN	DEP CARE/FLEX		7.23	62578	4/26/24
APRIL 2024	HITEC	PHONE SVC SOLWST		4.21	62603	5/03/24
PR20240412	IOWA DEPT OF REVENUE	STATE TAXES	4.73		11142512	4/26/24
PR20240421	IOWA DEPT OF REVENUE	STATE TAX	4.73	9.46	11142512	4/26/24
482298	IOWA INFORMATION INC	HMM/SPRING CLEANUP SOLWST	206.90		62607	5/03/24
483211	IOWA INFORMATION INC	HMM/SPRING CLEANUP SOLWST	206.90	413.80	62607	5/03/24
PR20240412	IPERS	IPERS - CITY	21.56		11142508	4/26/24
PR20240421	IPERS	IPERS - CITY	21.56	43.12	11142508	4/26/24
PR20240412	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	.36		11142514	4/26/24
PR20240421	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	.42	.78	11142514	4/26/24
041224TW	VISA	SUPPLIES AMAZON		8.55	62625	5/03/24
PR20240412	WELLMARK	GROUP 125 - FAM	40.64		11142509	4/26/24
PR20240421	WELLMARK	GROUP 125 - FAM	40.62	81.26	11142509	4/26/24
670 SOLID WASTE UTILITY FUND TOTAL				602.22		
TELECOMMUNICATIONS ADMIN						
PR20240421	CITY OF HAWARDEN	SELF INS-SINGLE		25.00	62580	4/26/24
PR20240412	DELTA DENTAL OF IOWA	DENTAL	21.54		11142513	4/26/24
PR20240421	DELTA DENTAL OF IOWA	DENTAL	21.54	43.08	11142513	4/26/24
PR20240421	EFTPS	FED/FICA TAX		850.30	11142511	4/26/24
PR20240421	FLEX PLAN	URM/FLEX PLAN		12.50	62578	4/26/24
APRIL 2024	HITEC	PHONE SVC TUA		50.64	62603	5/03/24
PR20240412	IOWA DEPT OF REVENUE	STATE TAXES	130.43		11142512	4/26/24
PR20240421	IOWA DEPT OF REVENUE	STATE TAX	128.84	259.27	11142512	4/26/24
PR20240412	IPERS	IPERS - CITY	504.18		11142508	4/26/24
PR20240421	IPERS	IPERS - CITY	522.43	1,026.61	11142508	4/26/24
PR20240412	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	3.87		11142514	4/26/24
PR20240421	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	3.91	7.78	11142514	4/26/24
PR20240412	WELLMARK	GROUP 125 - SIN	557.84		11142509	4/26/24
PR20240421	WELLMARK	GROUP 125 - SIN	564.84	1,122.68	11142509	4/26/24

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
			700 TELECOMMUNICATIONS ADMIN TOTAL	3,397.86		
CABLE/INTERNET UTILITY						
159789	BALTIC NETWORKS & AR FUNDING	SUPPLIES INT		330.78	62584	5/03/24
CS29124	CATALYST IT	TECH SERVICES CBL		158.50	62588	5/03/24
312100000	CITY OF HAWARDEN	HITEC REFUND TO UB J.KIRCHER	50.41		62589	5/03/24
314400001	CITY OF HAWARDEN	HITEC REFUND TO UB B.FINCH	62.00		62589	5/03/24
401200002	CITY OF HAWARDEN	HITEC REFUND TO UB G.TOPETE	8.84	121.25	62589	5/03/24
PR20240421	CITY OF HAWARDEN	SELF-INS-FAM		40.00	62580	4/26/24
25965	CONSORTIA CONSULTING	SERVICES MAR 2024 CBL		1,281.25	62590	5/03/24
PR20240421	EFTPS	FED/FICA TAX		442.93	11142511	4/26/24
0478001666	FARM EMPLOYMENT SERVICES	HITEC REFUND		41.29	62596	5/03/24
9103858222	GRAINGER INC	SUPPLIES INT		169.49	62599	5/03/24
30566	IAMU	SAFETY TRAINING QTR 2 CBL		680.62	62606	5/03/24
PR20240412	IOWA DEPT OF REVENUE	STATE TAXES	77.92		11142512	4/26/24
PR20240421	IOWA DEPT OF REVENUE	STATE TAX	77.92	155.84	11142512	4/26/24
PR20240412	IPERS	IPERS - CITY	310.95		11142508	4/26/24
PR20240421	IPERS	IPERS - CITY	310.95	621.90	11142508	4/26/24
24040233	NATIONAL CABLE TELEVISION	TV PROGRAMMING COST	23,332.53		11142519	5/03/24
24040233-01	NATIONAL CABLE TELEVISION		40.51-	23,292.02	11142519	5/03/24
478001770	JAMES NIEMAN	HITEC REFUND		190.00	62613	5/03/24
PR20240412	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	4.35		11142514	4/26/24
PR20240421	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	4.34	8.69	11142514	4/26/24
73948	SHOWTIME NETWORK INC	TV PROGRAMMING COST	203.06		62620	5/03/24
79923	SHOWTIME NETWORK INC	TV PROGRAMMING COST	146.88	349.94	62620	5/03/24
041224JS	VISA	EBAY CONNECTOR CBL		151.60	62625	5/03/24
PR20240412	WELLMARK	GROUP 125 - FAM	1,129.70		11142509	4/26/24
PR20240421	WELLMARK	GROUP 125 - FAM	1,129.70	2,259.40	11142509	4/26/24
			710 CABLE/INTERNET UTILITY TOTAL	30,295.50		
TELEPHONE UTILITY FUND						
PR20240412	AFLAC	PRE TAX INS PRE	59.09		11142510	4/26/24
PR20240421	AFLAC	PRE TAX INS PRE	59.09	118.18	11142510	4/26/24
159789	BALTIC NETWORKS & AR FUNDING	SUPPLIES PH		165.39	62584	5/03/24
0095019 041624	BOMGAARS	SUPPLIES PH		30.70	62587	5/03/24
PR20240421	CITY OF HAWARDEN	SELF INS-SINGLE		20.00	62580	4/26/24
25965	CONSORTIA CONSULTING	SERVICES MAR 2024 PHONE		1,281.25	62590	5/03/24
PR20240421	EFTPS	FED/FICA TAX		594.92	11142511	4/26/24
PR20240421	FLEX PLAN	URM/FLEX PLAN		57.70	62578	4/26/24
9103858222	GRAINGER INC	SUPPLIES PH		84.75	62599	5/03/24
APRIL 2024	HITEC	PHONE SVC PH		33.76	62603	5/03/24
81952460023-0424	INTERSTATE TRS FUND	RELAY SVC	245.22		11142518	5/03/24
81952460024-0324	INTERSTATE TRS FUND	RELAY SVC	245.22	490.44	11142518	5/03/24
PR20240412	IOWA DEPT OF REVENUE	STATE TAXES	97.15		11142512	4/26/24
PR20240421	IOWA DEPT OF REVENUE	STATE TAX	97.15	194.30	11142512	4/26/24
PR20240412	IPERS	IPERS - CITY	424.21		11142508	4/26/24
PR20240421	IPERS	IPERS - CITY	424.21	848.42	11142508	4/26/24
PR20240412	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	4.35		11142514	4/26/24
PR20240421	PRINCIPAL LIFE INSURANCE CO	PRINCIPAL	4.34	8.69	11142514	4/26/24
1441581	USAC	USAC FEES		1,654.73	11142521	5/03/24
041224JS	VISA	EBAY CONNECTOR PH		75.78	62625	5/03/24
PR20240412	WELLMARK	GROUP 125 - SIN	451.88		11142509	4/26/24

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
PR20240421	WELLMARK	GROUP 125 - SIN	451.87	903.75	11142509	4/26/24
		720 TELEPHONE UTILITY FUND TOTAL		6,562.76		
2240792	CAPITAL EQUIPMENT FUND AMERICAN TEST CENTER INC	SUPPLIES FIRE		2,030.00	62583	5/03/24
		831 CAPITAL EQUIPMENT FUND TOTAL		2,030.00		
		Accounts Payable Total		1,027,323.19		

Payroll Checks

001	GENERAL FUND	25,648.62
110	ROAD USE TAX FUND	3,589.65
601	WATER UTILITY FUND	3,668.44
610	WASTE WATER UTILITY FUND	3,040.94
630	ELECTRIC UTILITY FUND	4,642.17
640	GAS UTILITY FUND	4,825.97
670	SOLID WASTE UTILITY FUND	91.11
700	TELECOMMUNICATIONS ADMIN	2,350.69
710	CABLE/INTERNET UTILITY	1,263.93
720	TELEPHONE UTILITY FUND	1,916.80
	Total Paid On: 4/26/24	51,038.32
	Total Payroll Paid	51,038.32
	Report Total	1,078,361.51

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

Payroll Checks: 4/20/2024- 5/03/2024

FUND	NAME	AMOUNT
001	GENERAL FUND	77,143.76
110	ROAD USE TAX FUND	10,057.32
117	POLICE RETIREMENT FUND	563.78
121	LOCAL OPTION SALES TAX	29,526.61
200	DEBT SERVICE FUND	324,225.00
601	WATER UTILITY FUND	12,671.12
610	WASTE WATER UTILITY FUND	46,361.07
630	ELECTRIC UTILITY FUND	506,309.76
638	ELECTRIC UPGRADE PROJECT	86.00
640	GAS UTILITY FUND	22,906.22
670	SOLID WASTE UTILITY FUND	693.33
700	TELECOMMUNICATIONS ADMIN	5,748.55
710	CABLE/INTERNET UTILITY	31,559.43
720	TELEPHONE UTILITY FUND	8,479.56
831	CAPITAL EQUIPMENT FUND	2,030.00
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	TOTAL FUNDS	1,078,361.51

**CERTIFICATE OF APPOINTMENT OF REPRESENTATIVE  
TO THE HOUSING AUTHORITY OF THE CITY OF  
HAWARDEN, IOWA**

**WHEREAS**, the City Council of **Hawarden**, Iowa, held a duly authorized regular meeting on the 8<sup>th</sup> day of MAY, 2024; and

**WHEREAS**, at said meeting it was duly noted that a resolution “Declaring the Need for a Housing Authority in the City of **Hawarden**” had been previously passed and adopted;

**AND WHEREAS**, a resolution had been passed and adopted entitled “Resolution Approving and Authorizing the Execution of a Certain Joint Exercise of Powers Agreement for the purpose of Creating a Multi-County Housing Authority”.

**NOW, THEREFORE**, Pursuant to the provision of Chapter 28E, Code of Iowa, and by virtue of our office as City Council, we hereby appoint the one (1) person hereinafter named to serve as Representative of the Northwest Iowa Regional Housing Authority, representing the City of **Hawarden**, Iowa, and to serve for the number of years appearing after the person’s name, respectively, from the 8<sup>th</sup> day of MAY, 2024 to the 8<sup>th</sup> day of MAY, 2027.

Name of Representative: PATTY ANDERSON Number of years: 3

**IN WITNESS WHEREOF**, I have hereunto signed my name, as Mayor of the City of **Hawarden**, Iowa, and caused the official corporate seal of said City of **Hawarden**, Iowa to be attached hereto this 8<sup>th</sup> day of MAY, 2024.

ATTEST:

\_\_\_\_\_  
Mayor of the  
City of **Hawarden**, Iowa

\_\_\_\_\_  
City Clerk

**CERTIFICATE OF APPOINTMENT  
OF CITY REPRESENTATIVE TO  
NORTHWEST IOWA REGIONAL HOUSING AUTHORITY**

**WHEREAS**, The City of **Hawarden**, Iowa, has previously adopted a Resolution Declaring the Need for a Housing Authority in the City of **Hawarden**, Iowa;

**WHEREAS**, The City of **Hawarden**, Iowa, has signed the Joint Exercise of Powers Agreement for the purpose of Creating a Multi-County Housing Authority, and;

**WHEREAS**, the City of **Hawarden**, Iowa's representative's term has expired as the City's representative on the governing body of the Northwest Iowa Regional Housing Authority.

**NOW, THEREFORE, PURSUANT TO THE PROVISION OF** Chapter 28E, Code of Iowa, and by virtue of our office as City Council, we hereby appoint Patty Anderson \_\_\_\_\_ for a term of 3 year(s) beginning on the 8<sup>th</sup> day of May, 2024.

**IN WITNESS WHEREOF**, I have hereunto signed my name as Mayor of the City of **Hawarden**, Iowa and caused the official corporate seal of said City of **Hawarden**, Iowa to be attached hereto this 8<sup>th</sup> day of May, 2024.

\_\_\_\_\_  
Mayor of **Hawarden**, Iowa

ATTEST:

\_\_\_\_\_  
City Clerk

**CITY OF HAWARDEN  
SPECIAL EVENTS APPLICATION &  
HOLD HARMLESS AGREEMENT**

Please complete all sections of this application. An incomplete application will be returned to applicant. Once all required documentation and signatures are received, only then will it be considered by the City Council for final approval. It is highly recommended that Application be completed and submitted **30 days** prior to the date of the event to ensure proper review and approval. An application submitted less than 30 days prior to an event may not be processed in time to be approved by the City Council. It is recommended that a representative be present at the Council Meeting when the application is considered.

PLEASE RETURN TO: City Administrator at Hawarden City Hall, 1150 Central Avenue, Hawarden, Iowa 51023

**1. APPLICANT INFORMATION**

Applicant: Peoples Bank

Name/Event Movie/popcorn event

Coordinator: Karri Bushby

Mailing Address: 920 Ave E, Hawarden

Daytime Phone #: 712-551-2413

Evening Phone #: 712-551-6535

Email Address: karrib@peoples-ebank.com

**1. EVENT INFORMATION**

Type of Event with general description:

Promotional event for Peoples Bank.

Open to Public

Private Event

Days/Dates of Event: June 18<sup>th</sup>

Time(s) of Event: (Include Set Up/Tear Down Time) 6pm - 9pm

Event Location: Will event require an alcohol license or require modification of an existing license?

\_\_\_\_ Yes X No

For events with temporary outdoor service/beer garden City Outdoor Service Application must be completed per City Code Chapter 120.06.



**REQUESTED INFORMATION (Check All Applicable Lines)**

\_\_\_\_\_ Temporarily close a street for residential block party (specify street and area):

\_\_\_\_\_ **If closing street, applicant must notify affected owners/residents - describe how residents will be notified** (For Private events it is recommended that adjoining property owners sign a form (provided by applicant) showing they have been notified of the event by the applicant. ):

Use of City Park (specify park and attach map of setup) : Gazebo Area

\_\_\_\_\_ Parade (attach map of route and indicate streets to be closed)

\_\_\_\_\_ Walk/Run (attach map of route and indicate streets to be closed)

\_\_\_\_\_ Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

\_\_\_\_\_ Other (please specify):

*(private event applicant will be invoiced for cost of labor for street closure and reopening )*

**3. ITEMS REQUESTED FROM THE CITY OF HAWARDEN**

\_\_\_\_\_ Street barricades \_\_\_\_\_ Fencing

\_\_\_\_\_ Emergency "No Parking" Signs

\_\_\_\_\_ Other (please specify :)

**4. SOUND SYSTEMS**

Please indicate if the following will be used:

\_\_\_\_\_ Amplified Sound/Speaker System \_\_\_\_\_ Live Music

\_\_\_\_\_ Recorded Music \* Movie Screen

**5. SANITATION/TRASH**

Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site.

Will additional restrooms be brought to the site? \_\_\_\_\_ Yes  No \_\_\_\_\_ If yes, how many? \_\_\_\_\_

Please name the individual, organization, or contractor responsible for clean-up and trash removal:

Contact Person: Karri Bushby

Address: 920 Ave E Hawarden

Daytime Phone: 712-551-2413

Evening Phone: 712-551-6535

**(Event applicant will be invoiced for any additional cost incurred by the City for clean-up or trash removal after an event)**

6. **SECURITY**

Police personnel are required by the Chief of Police, at the applicant's expense, for all outdoor events where alcohol is served or consumed, no exceptions. **(Event applicant will be invoiced for police services.)**

What type of security will be provided?

7. **INSURANCE.** Applicant shall obtain and maintain a general liability insurance policy naming the City of Hawarden as additional insured. For **all events**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. This application will not be considered by the Hawarden City Council until the proper insurance certificate is submitted and approved by the City Administrator. Residential block parties are exempt from insurance requirements.

\_\_\_\_\_ Certificate of Insurance provided and accepted \_\_\_\_\_ Certificate of Insurance not required

8. **AGREEMENT**

In consideration of the City of Hawarden, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Hawarden, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Hawarden, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the rules, regulations, terms and conditions established by the City of Hawarden, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

  
Applicant/Sponsor Signature

2-26-24  
Date



ROCKVAPEOP

LCARPENTER

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/27/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Iowa Bankers Insurance & Services, Inc. 8901 Northpark Dr PO Box 6210 Johnston, IA 50131	CONTACT NAME:	
	PHONE (A/C, No, Ext): (800) 532-1423	FAX (A/C, No): (515) 286-4214
INSURED  Peoples Bank (M) PO Box 158 Rock Valley, IA 51247-0158	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Great Northern Insurance Company	NAIC # 20303
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> FI ENDORSEMENT GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		3575-72-25	4/1/2024	4/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/>						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
The City of Hawarden as Additional Insured as their interests may appear in reference only to the movie and popcorn event of June 18, 2024.

CERTIFICATE HOLDER CANCELLATION

City of Hawarden 1150 Central Ave Hawarden, IA 51023	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

**CONTRACTOR'S PROPOSAL**

To: Honorable Mayor and Council, City of Hawarden, Iowa

We have examined the specifications and enclosed documents for the surfacing of approximately 25,000 square yards of streets and drives (single coat), more or less. We have also examined the site of the proposed work and investigated the conditions affecting the proposed work with the filing of this proposal. We accept the existing conditions.

If awarded the contract, we agree to start and complete the work within the time specified in Article (7) of the specifications.

**Bid Schedule**

Resurfacing:

Using MC 3000 Oil and Chip Spec 2-A (3/8 x #4) red rock or quartzite.

Per square yard applied: \$ 2.36

Total Cost: 25,000 Sq. Yds: \$ 59,000.00

In submitting this bid, we understand the City of Hawarden reserves the right to reject any and/or all quotes, to increase or decrease the total square yards and waive technicalities and irregularities.

Name of Contractor: The Road Guy Construction Co., Inc.

By: 

Title of Signer: Rick Larson, General Manager

Address: 3206 E Hwy 50, Yankton SD 57078

Date: April 18, 2024

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

**CONTRACTOR'S PROPOSAL**

To: Honorable Mayor and Council, City of Hawarden, Iowa

We have examined the specifications and enclosed documents for the surfacing of approximately 25,000 square yards of streets and drives (single coat), more or less. We have also examined the site of the proposed work and investigated the conditions affecting the proposed work with the filing of this proposal. We accept the existing conditions.

If awarded the contract, we agree to start and complete the work within the time specified in Article (7) of the specifications.

**Bid Schedule**

**Resurfacing:**

Using MC 3000 Oil and Chip Spec 2-A (3/8 x #4) red rock or quartzite.

Per square yard applied: \$2.544

Total Cost: 25,000 Sq. Yds: \$ 63,600<sup>00</sup>

In submitting this bid, we understand the City of Hawarden reserves the right to reject any and/or all quotes, to increase or decrease the total square yards and waive technicalities and irregularities.

Name of Contractor: Topkote Inc.

By: John Burkman

Title of Signer: President

Address: 43439 SD HWY 50

Hankton SD 57078

Date: April 19, 2024

Approved: \_\_\_\_\_

Date: \_\_\_\_\_



**From:** [Graham Forbes](#)  
**To:** [Jacob Stoner](#); [Gary Tucker](#)  
**Subject:** Audit Estimates  
**Date:** Monday, April 22, 2024 10:26:10 AM

---

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Jacob

Here are some estimates of FY 24 fees:

Accrual/Modified Accrual- Including costs for the two new lease/Subscription Standards- \$75,500

Cash Basis- \$45,000-\$55,000

Under either scenario there would be an additional fee for each major program required to be tested if the City were subject to Single Audit requirements, meaning they spent over \$750,000 of Federal dollars.

Let me know if you need anything else.

Thanks

**Graham Forbes, CPA**

Shareholder | [gforbes@williams.cpa](mailto:gforbes@williams.cpa)

21 1<sup>st</sup> Ave. NW | PO Box 1010 | Le Mars, IA 51031 | P: 712-546-7801 | F: 712-546-6543 |

[williams.cpa](http://williams.cpa)



*As one firm we are committed to improving the lives of our team members, our clients & our communities.*

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**NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**

City of HAWARDEN  
Fiscal Year July 1, 2023 - June 30, 2024

The City of HAWARDEN will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2024

**Meeting Date/Time:** 5/22/2024 05:30 PM

**Contact:** Tracey Reinking

**Phone:** (712) 551-2565

**Meeting Location:** City Council Chambers

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	879,933	20,000	899,933
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	879,933	20,000	899,933
Delinquent Property Tax Revenue	4	100	0	100
TIF Revenues	5	290,450	0	290,450
Other City Taxes	6	450,229	80,000	530,229
Licenses & Permits	7	23,800	0	23,800
Use of Money & Property	8	56,100	214,700	270,800
Intergovernmental	9	436,700	76,077	512,777
Charges for Service	10	21,240,402	3,186,000	24,426,402
Special Assessments	11	28,500	0	28,500
Miscellaneous	12	34,450	0	34,450
Other Financing Sources	13	93,000	0	93,000
Transfers In	14	941,203	245,062	1,186,265
<b>Total Revenues &amp; Other Sources</b>	<b>15</b>	<b>24,474,867</b>	<b>3,821,839</b>	<b>28,296,706</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>				
Public Safety	16	826,388	122,700	949,088
Public Works	17	548,984	47,500	596,484
Health and Social Services	18	337,500	75,000	412,500
Culture and Recreation	19	469,219	44,500	513,719
Community and Economic Development	20	139,199	124,000	263,199
General Government	21	104,194	87,000	191,194
Debt Service	22	138,450	262,242	400,692
Capital Projects	23	0	1,661,250	1,661,250
Total Government Activities Expenditures	24	2,563,934	2,424,192	4,988,126
Business Type/Enterprise	25	20,520,604	2,692,400	23,213,004
<b>Total Gov Activities &amp; Business Expenditures</b>	<b>26</b>	<b>23,084,538</b>	<b>5,116,592</b>	<b>28,201,130</b>
Transfers Out	27	941,203	245,062	1,186,265
<b>Total Expenditures/Transfers Out</b>	<b>28</b>	<b>24,025,741</b>	<b>5,361,654</b>	<b>29,387,395</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	<b>29</b>	<b>449,126</b>	<b>-1,539,815</b>	<b>-1,090,689</b>
Beginning Fund Balance July 1, 2023	30	12,776,505	0	12,776,505
<b>Ending Fund Balance June 30, 2024</b>	<b>31</b>	<b>13,225,631</b>	<b>-1,539,815</b>	<b>11,685,816</b>

**Explanation of Changes:** Ave L Project Costs, Additional Hospital Estimates, Grant Expenditures, Insurance Audit, purchased Transformers

# Revenues

## Taxes Levied on Property

RUT	\$20,000.00	110-210-4430	Additional RUT Rev
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## Other City Taxes

Lost	\$80,000.00	121-950-4090	LOST Additional Rev
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## Use of Money and Property

Interest Rev	\$76,000.00	001-950-4300	New CD Interest Rev
Sale of Fixed Assets	\$118,700.00	001-950-4800	McKee Lot/ 16th and L/ Soo Motel
Sale of Vehicles	\$20,000.00	001-950-4810	Sale of Firetruck
	<b>\$214,700.00</b>		

## Inter Governmental

Insurance Claim Rev	\$15,117.00	001-950-4715	Fire Truck Ins Claim
Grant Revenue	\$55,960.00	001-950-4440	Grants
Electric Grant	\$5,000.00	630-820-4550	Substation Grant
	<b>\$76,077.00</b>		

## Charges for Service

Ambulance	\$20,000.00	001-160-4511	Additional Amb Rev
Electric	\$40,000.00	630-820-4500	Increase to service Rev
	\$26,000.00	630-820-4550	Transformer/street light reimbursment
Hospital	\$3,100,000.00	640-845-4500	Hospital Rev
	<b>\$3,186,000.00</b>		

## Other Financing Sources

## Transfers

See expense transfers for full detail

# Total Revenues: \$3,576,777

## Expenses

### Public Safety

<b>POLICE</b>	\$	13,000.00	001-110-6499	Caylor Consulting/Chief Ads(pd with interest Rev)
	\$	15,000.00	001-110-6010	Additional Costs for County Wages (pd with interest Rev)
	\$	5,500.00	001-110-6502	Grant Expendatures (Covered by Grant Rev)
	\$	2,200.00	001-110-6160	Work Comp/Ins Audit(pd with interest Rev)
<b>FIRE</b>	\$	25,000.00	001-150-6332	Fire Turck Insurance Claim (pd by ins/truck sale)
	\$	4,400.00	001-150-6408	Work Comp/Ins Audit (pd by truck sale)
	\$	27,500.00	001-150-6502	Grant Expendatures (Covered by Grant Rev)
	\$	4,000.00	001-150-6310	Building Repair (pd by truck sale)
<b>Ambulance</b>	\$	10,500.00	001-160-6502	Grant Expendatures (Covered by Grant Rev)
	\$	10,400.00	001-160-6150	Insurance change for employee (covered by Rev)
	\$	1,200.00	001-160-6408	Insurance Audit(covered by Rev)
	\$	4,000.00	001-160-6499	PCC Billing(covered by Rev)
<b>Total Expense</b>	\$	<b>122,700.00</b>		

### Public Works

<b>Street</b>	\$	1,500.00	001-210-6160	Work Comp Audit (pd with interest Rev)
	\$	5,000.00	001-210-6310	Overhead Door Repair (pd with interest Rev)
	\$	27,000.00	110-210-6799	Concrete Repairs (pd by RUT)
	\$	14,000.00	110-210-6799	Curb Repairs (pd by RUT)
<b>Total Expense</b>	\$	<b>47,500.00</b>		

### Health and Soc Serv (LOST)

<b>Hospital</b>	\$	75,000.00	121-320-6413	Additional Lost Over budgeted amount
<b>Total Expense</b>	\$	<b>75,000.00</b>		

### Culture And Rec

<b>Hist/Calliope</b>	\$	1,000.00	001-421-6379	Higher Utility Usage than budgeted (pd with interest Rev)
<b>Summer Rec</b>	\$	4,000.00	001-441-6507	Summer Rec equipment - sponsored/grants
<b>Pool</b>	\$	4,000.00	001-442-6506	Chemicals over beg fiscal year (pd with interest Rev)
	\$	13,000.00	001-442-6799	Painting Pool (pd with interest Rev)
<b>Senior Center</b>	\$	22,500.00	001-460-6499	Senior Center Grant Expenditure (Grant Revenue)
<b>Total Expense</b>	\$	<b>44,500.00</b>		

### Community & Economic Dev

<b>Ec Dev</b>	\$	124,000.00	168-520-6797	RBEG Revolving Loans Given FY24
<b>Total Expense</b>	\$	<b>124,000.00</b>		

## Expenses Continued

### General Government

Leg Admin	\$ 20,000.00	001-610-6401	Additional Audit Expenses - (pd with interest Rev)
GEN ADMIN	\$ 30,000.00	001-620-6010	Salaries, benefits, training (pd with land sale)
	\$ 7,000.00	001-620-6408	Insurance Audit (pd with land sale)
	\$ 5,000.00	001-620-6419	Tech Services, IT hours, Website (pd with land sale)
Legal	\$ 25,000.00	001-640-6411	Dorsey Legal Fees (18k)/ Klass Law (7k) (pd with land sale)
<b>Total Expense</b>	<b>\$ 87,000.00</b>		

### Debt Service

Debt	\$ 20,000.00	150-710-6797	Electric RLF - Loans potential to give out
	\$ 145,000.00	200-710-6802	L St Principal
	\$ 97,242.00	200-710-6852	L st Interest & Bond Fee
<b>Total Expense</b>	<b>\$ 262,242.00</b>		

### Capital Projects

304 (Dog Park/Trail)	\$ 14,220.00	304-752-6799	Transfer Money bank to Park Board
305 (L Street)	\$ 1,640,500.00	305-755-6799	L Street Project Total Expenses (Funds received last year)
318 (Ind Park-Telecom)	\$ 6,530.00	318-750-6799	Telecom to Industrial Park
<b>Total Expense</b>	<b>\$ 1,661,250.00</b>		

## Expenses Continued

### Business Type/Enterprise

Water	\$	3,000.00	601-810-6431	Front Desk Charges
Wastewater Upgrades	\$	3,000.00	610-815-6408	Insurance Audit
	\$	6,100.00	610-815-6499	Extra Sludge hauling
Electric	\$	5,800.00	630-820-6408	Insurance Audit
	\$	10,100.00	630-820-6495	Refunds to cust- overpay
	\$	85,000.00	630-820-6507	Resco - Transformers
Gas	\$	2,800.00	640-825-6408	Insurance Audit
Solid Waste	\$	10,000.00	670-840-6499	Landfill Testing/OC San
Hospital	\$	2,400,000.00	680-845-6490	Hospital Expenses
Cable/Internet	\$	2,000.00	710-856-6408	Insurance Audit
	\$	80,000.00	710-856-6419	Program Services
	\$	30,000.00	710-856-6499	CCI Systems - Smart net renewal
	\$	50,000.00	710-856-6507.1	Supplies for Upgrades/ARPA offset (\$182,718)
Phone	\$	2,100.00	720-855-6408	Insurance Audit
	\$	2,500.00	750-855-6507	Supplies
<b>Total</b>	<b>\$</b>	<b>2,692,400.00</b>		

**Total Expenses: 5,114,092**

### Transfers In & Out

Transfer line	From Fund	To Fund	Notes
\$ 242,992.00	302-910-6910	200-910-4830	Pay for Ave L Debt from Street Assessments
\$ 2,070.00	001-910-6910	313-910-4830	Close out Neg Balance - Downtown Project
<b>\$ 245,062.00</b>	<b>total</b>		

**RESOLUTION NO. 2024-16**

**RESOLUTION SETTING TIME AND PLACE FOR HEARING ON PROPOSED  
AMENDMENT TO THE HAWARDEN ZONING ORDINANCE AND OFFICIAL  
ZONING MAP**

**WHEREAS**, the Hawarden Planning and Zoning Commission has reported to the City Council and proposed re-zoning the following described real estate from R-1 (Single-Family Residential District) to I-2 (Light Industrial District): lot on 22<sup>nd</sup> Street and Avenue D; Parcel 1335101001; LS1-15 BLK 4 CALLIOPE ADD, now a part of the Incorporated City of Hawarden, Iowa,

**WHEREAS**, the Hawarden City Council has considered the report and proposal and finds that a Hearing on the proposal should be set and notice of the hearing provided;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAWARDEN, IOWA, AS FOLLOWS:**

Section 1. The Council hereby sets May 22, 2024 at 5:30 p.m. or soon thereafter, in the City Council Chambers, second floor of the Hawarden Community Center, at 1150 Central Avenue as the time and place for the Council to consider and act on the proposed amendment to the Hawarden City Zoning Ordinance and Official Map.

Section 2. Pursuant to Hawarden City Code Section 165.30 the City Administrator/City Clerk is hereby directed to publish proper notice of the public Hearing.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved May 8, 2024.

---

Larry Gregg, Mayor

Attest:

---

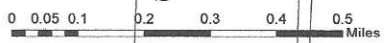
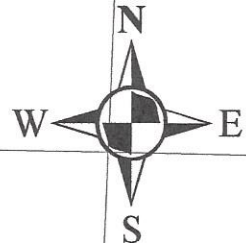
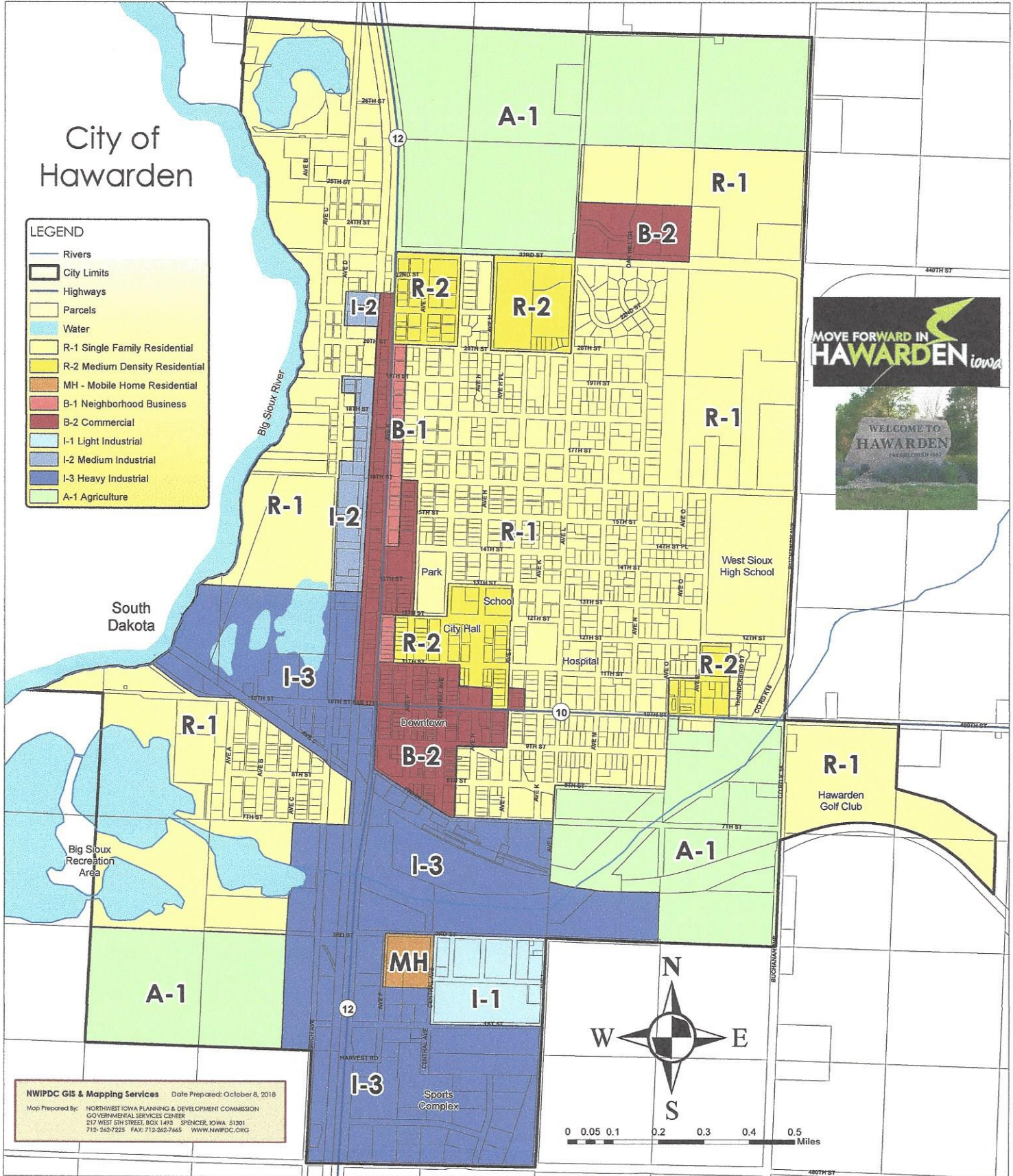
Jacob Stoner, City Administrator/ City Clerk

# Hawarden, Iowa ♦ Official Zoning Map

City of  
Hawarden

**LEGEND**

-  Rivers
-  City Limits
-  Highways
-  Parcels
-  Water
-  R-1 Single Family Residential
-  R-2 Medium Density Residential
-  MH - Mobile Home Residential
-  B-1 Neighborhood Business
-  B-2 Commercial
-  I-1 Light Industrial
-  I-2 Medium Industrial
-  I-3 Heavy Industrial
-  A-1 Agriculture



NWIPDC GIS & Mapping Services Date Prepared: October 8, 2018  
 Map Prepared By: NORTHWEST IOWA PLANNING & DEVELOPMENT COMMISSION  
 GOVERNMENTAL SERVICES CENTER  
 217 WEST 5TH STREET, BOX 1493 SENCER, IOWA 51301  
 712-262-7225 FAX: 712-262-7665 WWW.NWIPDC.ORG

**CITY OF HAWARDEN  
PLANNING AND ZONING COMMISSION  
UNAPPROVED MEETING MINUTES  
Hawarden City Council Chambers  
Tuesday, April 30, 2024 at 4:00 p.m.**

**Members Present:** Mike Wiggins, Terry Shea, Curt Anderson, Jerry Jensen, Maria Rosario Camacho, Boe Boyer, Jared Boyer

**Members Absent:** None

**Staff Present:** Jacob Stoner, City Administrator

Meeting was called to order at 4:00 p.m.

The agenda items were presented as items 1-3.

- 1. Consider a Rezoning Request to change the lot on 22<sup>nd</sup> Street and Ave D to I2 to allow the construction of 60' x 100" shop, a permitted use if granted within zone I2 (Medium Industrial).**

After a brief discussion it was moved by Jared Boyer with a second by Terry Shea to recommend the change in Zoning of this property from R-1 to I-2 to allow for building of a shop.

**Motion Passed 5 – 2                      Nay: Curt Anderson, Terry Shea.**

- 2. Consider a Special Exception request to allow the construction of 50' x 160' storage unit building, a permitted use with a special exception if granted by the Board of Zoning Adjustment. The special exception is proposed on Central Ave and 1<sup>st</sup> Street.**

Motion by Maria Rosario Camacho with a second by Jared Boyer to recommend use with special exception.

**Motion Passed 7 – 0**


- 3. Consider a Special Exception request to allow use of property to sell used cars, a permitted use with a special exception if granted by the Board of Zoning Adjustment. The special exception is proposed on LS8&9 E50' BLK 8 ORIGINAL, located on 8<sup>th</sup> Street between Avenue F and Central Avenue.**

Motion by Curt Anderson with a second by Terry Shea to recommend use with special exception.

**Motion Passed 7 – 0**

Meeting was adjourned at 4:45 p.m.



Denial  
4/24/24  


COMMERCIAL USE  
IN R-1 NOT ALLOWED

\$10 Min/\$500 Max  
\$2.00/\$1,000 Est Const Cost

CITY OF HAWARDEN, IOWA

BUILDING, REMODELING, DISMANTLING OR MOVING PERMIT

APPLICATION

Date 4-19-24

Permit No. 2024-06

Applicant/Owner: Trent Rns Builder: ~~Mark~~

Owner's Address: 1401 Ave H Hawarden IA Phone: 712-551-7247

Project Address: Empty lot at 22nd St & Ave D Phone: 712-551-7247

I hereby make application for a Building Permit to build a shop

\_\_\_\_\_ on  
Lot(s) B1-15 , Bloc: 4 Calliga Addition to Hawarden.

Is the building located within a floodplain? Yes  No  up

Building Lot Dimensions 1.44 Acres Building Dimensions 60x100 Height 18 Foot side walls  
Is 40% of the lot covered by structures? Yes \_\_\_\_\_ No X Zoning R-1 29' tall

Approximate cost of said work to be done will be \$ 450,000

Applicant has notified Iowa One Call @ 811 or 1-800-292-8989 Yes \_\_\_\_\_ No X required to call 811 with no digging.

Applicant must flag or stake the proposed construction location.

Applicant understands that an approval or denial will be mailed within 3 business days of the permit request.

Applicant also understands that the building permit, if approved, is valid for one year from the date of issuance.

Lot plat showing building location is attached is part of the application, and Applicant will comply with all Ordinances and utility regulations.

I Hereby Swear, and Affirm the Above Statements are True and Correct.

Trent Rns  
Signature of Applicant

CITY OF HAWARDEN, IOWA

BUILDING, REMODELING, DISMANTLING OR MOVING PERMIT

Date 4/19/24

Permit No. \_\_\_\_\_

Applicant/Owner: Trent Rus Builder: \_\_\_\_\_

Owner's Address: 1401 Ave H Hawarden IA Phone: 712-551-7247

Project Address: Empty lot @ 22nd & Ave D Phone: 712-551-7247

I hereby make application for a Building Permit to Building a Shop

\_\_\_\_\_ on  
Lot(s) 1-15, Block 4, Calliope Addition to Hawarden.

Is the building located within a floodplain? Yes  No \_\_\_\_\_

Building Lot Dimensions 1.44 acres Building Dimensions 60x100 Height 29ft

Is 40% of the lot covered by structures? Yes \_\_\_\_\_ No  Zoning R-1

Approximate cost of said work to be done will be \$ 450,000

Applicant has notified Iowa One Call @ 1-800-292-8989 Yes  No \_\_\_\_\_ required with no digging

Applicant must flag or stake the proposed construction location

Applicant understands that an approval or denial will be mailed within 3 business days of the permit request.

Applicant also understands that the building permit, if approved, is valid for one year from the date of issuance.

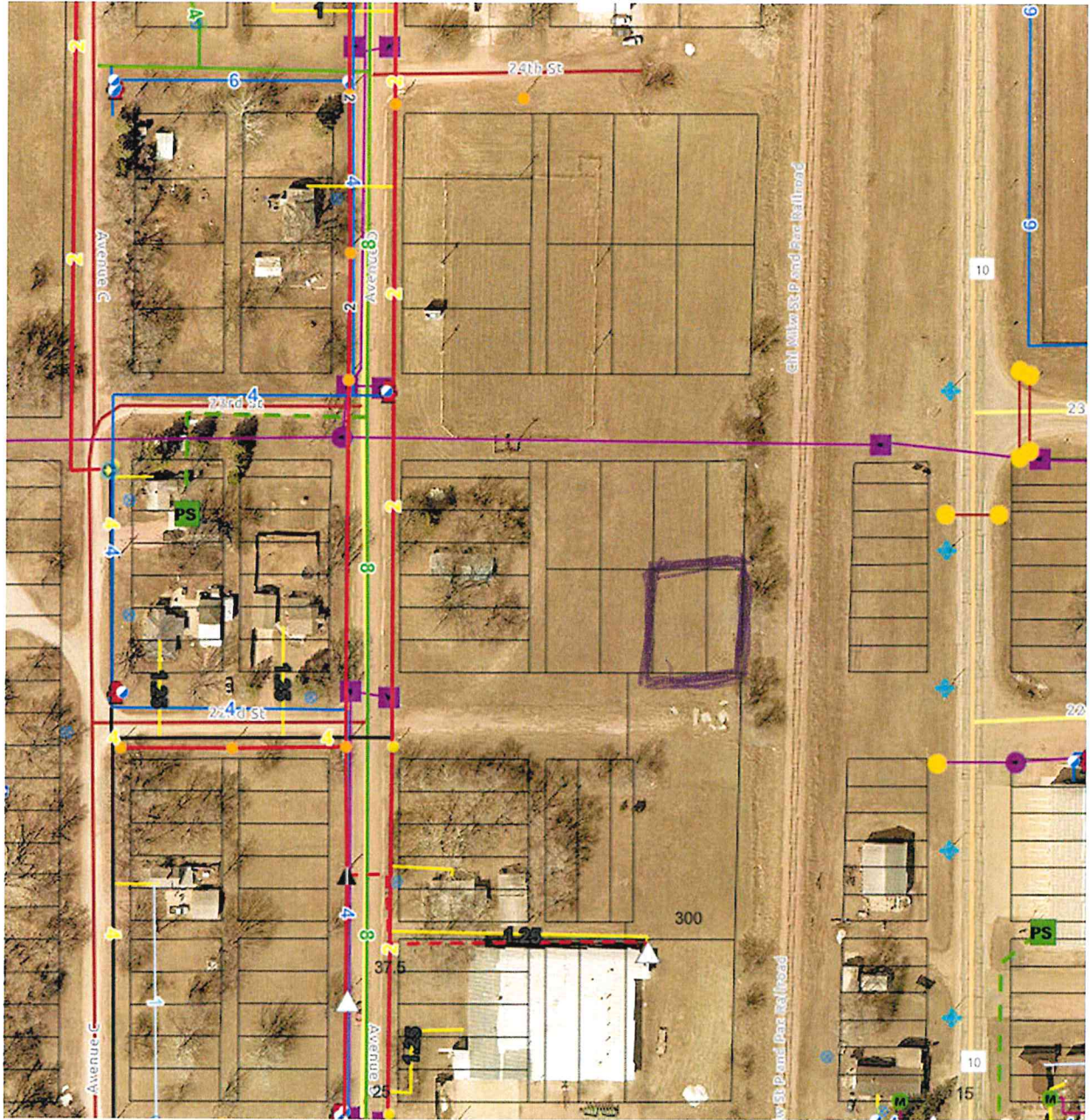
**Application approved pending following enclosed zoning regulations and notifications to Iowa One Call.**

**You are hereby authorized to proceed with the building project described above in accordance with this application and any attachments thereto, filed with the City of Hawarden, Iowa. This authorization shall not be construed to permit violations of any City Ordinance or Regulation.**

Attachments \_\_\_\_\_

Pages of Attachments \_\_\_\_\_

\_\_\_\_\_  
Building Official, City of Hawarden





Bldg. will have wood siding  
60' x 100' - 20ft sidewalls