

**CITY OF HAWARDEN  
REGULAR CITY COUNCIL MEETING AGENDA  
Hawarden City Hall – Council Chambers Room  
Wednesday, March 27, 2024, at 5:30 p.m.**

**Standard Agenda Items**

- 1a. Approval of March 13, 2024, City Council Meeting Minutes**
- 1b. Approval of March 27, 2024, Claims for Payment**
- 1c. Open business from the Community (limited to a maximum of 5 minutes per item)**  
Items brought to the Council during Open Business cannot be commented on by Council or Staff. If you would like the item brought before the Council for discussion, please contact the City Administrator to be placed on a future Council Agenda.
- 2a. Mayor's Report.**
- 2b. Staff Reports/Discussion**
- 2c. Council Comments**

**Other Agenda Items**

- 3. Presentation for Trap-Neuter-Return**
- 4. Resolution 2024-12 Setting a Public Hearing and Ordering a Notice of Publication to Consider Proposed Changes to the Code of Ordinances by Amending Electric Utility Rates and Fees**
- 5. Second Reading of Ordinance 750, An Ordinance Amending the Code of Ordinances of the City of Hawarden, Iowa, 2011, by Amending Provisions Pertaining to Electric Rates**
- 6. Resolution 2024-13 Setting Salary for Finance Officer**
- 7. Setting Public Hearing for Property Tax Hearing**
- 8. Approve Bank Signature Authority for Gary Tucker and Tracey Reinking and remove Authority for Wanda Woodley for People's Bank and Rivers Edge.**
- 9. Adjournment - Next regular Council Meeting April 10, 2024**

**UNAPPROVED MINUTES REGULAR CITY COUNCIL MEETING  
HAWARDEN CITY HALL – COUNCIL CHAMBERS  
Wednesday, March 13, 2024, at 5:30 p.m.**

The Council Meeting was called to order at 5:30 p.m.

Present: Mayor Gregg; Council Members: Anderson, Klocke, Harvey, Warner, Allen

Absent: None

Staff Present: Jacob Stoner, Interim City Administrator/Finance Director; Travis Waterman, Public Works Director; Carol Hoogestraat, Economic Development; Jenny Cleveringa, City Attorney

Absent: None

**Standard Agenda Items**

**1a. Approval of February 28, 2024, City Council Meeting Minutes**

Moved by Anderson / Allen to approve.

Motion carried 5-0.

**1b. Approval of March 13, 2024, Claims for Payment.**

Moved by Klocke / Anderson to approve.

Motion carried 5-0.

**1c. No Open Business from the Community was held.**

**2a. Mayor's Report was given.**

**2b. Staff Reports were given.**

**2c. No Council Comments were given.**

**Agenda Items**

**Item 3. Resolution 2024-09 Designating Authorized Representative for Missouri River Energy Services**

Moved by Harvey / Anderson to approve.

Aye: Harvey, Klocke, Warner, Allen, Anderson

Nay: None

Motion carried 5-0.

**Item 4. First Reading of Ordinance 750, An Ordinance Amending the Code of Ordinances of the City of Hawarden, Iowa, 2011, by Amending Provisions Pertaining to Electric Rates.**

Moved by Klocke / Allen to approve.

Aye: Klocke, Warner, Allen, Anderson

Nay: Harvey

Motion carried 4-1.

**Item 5. Resolution 2024-11 Workforce Housing Tax Credit**

Moved by Klocke / Anderson to approve.

Aye: Warner, Allen, Anderson, Klocke

Nay: Harvey

Motion carried 4-1.

**Item 6. Discussion on sale of land – by the softball fields to food pantry**

Discussion was held.

**Item 7. Final Budget Discussion**

**Item 8. Consent Agenda:**

**a. Class E Retail Alcohol License Renewal for La Hispana Grocery**

**b. Class E Retail Alcohol License Renewal for Sunshine Foods**

Moved by Klocke / Anderson to approve.

Motion carried 5-0.

Moved by Harvey / Anderson to adjourn. Motion carried 5-0. Meeting adjourned 5:51 p.m.

The next regular City Council Meeting will be Wednesday, March 27, 2024 @ 5:30 p.m.

ATTEST:

\_\_\_\_\_  
Larry Gregg, Mayor

\_\_\_\_\_  
Jacob Stoner, City Administrator/City Clerk

**CITY OF HAWARDEN  
COUNCIL MEETING  
MARCH 27, 2024**

<b>DATE</b>	<b>CHECK NO</b>	<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
3/15/2024	62392	THRU 62395	PAYROLL	\$ -
3/15/2024	62396	FLEX PLAN	URM/FLEX PLAN	\$ 1,409.65
3/22/2024	62397	AGENCY ONE SERVICES	VOID	\$ -
3/22/2024	62398	AGENCY ONE SERVICES	VOID	\$ -
3/22/2024	62399	AGENCY ONE SERVICES	VOID	\$ -
3/22/2024	62400	AGENCY ONE SERVICES	GEN INS	\$ 247,928.85
3/22/2024	62401	AIRGAS USA LLC	SUPPLIES	\$ 99.32
3/22/2024	62402	ALEX AIR APPARATUS 2 LLC	SUPPLIES GRANT	\$ 36,139.60
3/22/2024	62403	ALLEN MANDIE	EMS CONFERENCE REIMB	\$ 159.68
3/22/2024	62404	ALPHA WIRELESS	PAPER REPAIR	\$ 45.00
3/22/2024	62405	AUREON NETWORK SERVICES	CALEA	\$ 100.46
3/22/2024	62406	B+P CONSTRUCTION	SUPPLIES	\$ 21,564.88
3/22/2024	62407	BARCO MUNICIPAL PRODUCTS	SOLAR RED LIGHT	\$ 380.00
3/22/2024	62408	BTN	TV PROGRAMMING COST	\$ 831.97
3/22/2024	62409	BOMGAARS	SUPPLIES	\$ 760.47
3/22/2024	62410	BORDER STATES INDUSTRIES INC	SUPPLIES	\$ 2,301.61
3/22/2024	62411	BOUND TREE MEDICAL LLC	SUPPLIES	\$ 330.60
3/22/2024	62412	BOYER MACHINE INC	PLOW MAINT	\$ 1,064.16
3/22/2024	62413	CATALYST IT	CONTRACTUAL SVCS	\$ 72.59
3/22/2024	62414	DR. ANTHONY TATMAN	INTERVIEW & REPORT	\$ 120.00
3/22/2024	62415	ECHO GROUP INC	SUPPLIES	\$ 181.68
3/22/2024	62416	ERICSON OIL LC	FUEL	\$ 1,724.50
3/22/2024	62417	FELD FIRE	EQUIPMENT	\$ 3,219.95
3/22/2024	62418	FOUNDATION ANALYTICAL	LAB FEES	\$ 472.00
3/22/2024	62419	FS.COM INC	SUPPLIES	\$ 357.80
3/22/2024	62420	GROEBNER	SUPPLIES	\$ 4,935.96
3/22/2024	62421	HAWARDEN REGIONAL HEALTHCARE	SUPPLIES	\$ 364.22
3/22/2024	62422	HAWARDEN CHAMBER	CHAMBER BANQUET	\$ 300.00
3/22/2024	62423	HAWKEYE ADJUSTMENTS	COLLECTIONS	\$ 77.50
3/22/2024	62424	HAWKINS INC	SUPPLIES	\$ 70.00
3/22/2024	62425	MARY HULLEMAN	PD RETIREMENT BENEFIT	\$ 563.78
3/22/2024	62426	IMFOA MEMBERSHIP	IMFOA CONFERENCE	\$ 200.00
3/22/2024	62427	IOWA INFORMATION INC	AD PD CHIEF	\$ 96.48
3/22/2024	62428	ETHAN LAHR	UB REFUND	\$ 370.00
3/22/2024	62429	L.G. EVERIST INC	SUPPLIES	\$ 553.96
3/22/2024	62430	LONG LINES	HIGH SPEED	\$ 16,999.30
3/22/2024	62431	MUNICIPAL UTILITIES	VOID	\$ -
3/22/2024	62432	MUNICIPAL UTILITIES	UTILITIES	\$ 17,325.21
3/22/2024	62433	NATIONAL CABLE TELEVISION	SUPPLIES	\$ 117.55
3/22/2024	62434	O.C. SANITATION INC	GARGAGE COLLECTION	\$ 14,912.45

DATE	CHECK NO	VENDOR	REFERENCE	AMOUNT
3/22/2024	62435	ONE OFFICE SOLUTION	SUPPLIES	\$ 99.36
3/22/2024	62436	RESCO	SUPPLIES	\$ 302.95
3/22/2024	62437	ROVI GUIDES INC	TV PROGRAMMING COST	\$ 809.19
3/22/2024	62438	SCHOENEMAN BROS CO	SUPPLIES	\$ 44.55
3/22/2024	62439	SCOTT-MERRIMAN INC	SUPPLIES	\$ 486.00
3/22/2024	62440	SIOUXLAND DISTRICT HEALTH DEPT	LAB FEES	\$ 52.00
3/22/2024	62441	STATE FARM	OVERPAYMENT REIMB	\$ 620.00
3/22/2024	62442	SUBSCRIBER TECHNOLOGIES INC	TV PROGRAMMING COST	\$ 225.00
3/22/2024	62443	T & R ELECTRIC SUPPLY	SUPPLIES	\$ 1,680.50
3/22/2024	62444	TRUESDELL OIL INC	FUEL	\$ 77.00
3/22/2024	62445	VISA	VOID	\$ -
3/22/2024	62446	VISA	SUPPLIES	\$ 8,573.69
3/22/2024	62447	WESCO RECEIVABLES CORP	SUPPLIES SUBST PROJ	\$ 155.20
3/15/2024	11142474	EFTPS	FED/FICA TAX	\$ 14,516.77
3/22/2024	11142475	CLAYTON ENERGY CORPORATION	GAS PURCHASE	\$ 44,733.64
3/22/2024	11142476	MISSOURI RIVER ENERGY SVCS	ELECTRIC PURCHASE	\$ 76,093.26
3/22/2024	11142477	UPS	SHIPPING	\$ 115.02
		Accounts Payable Total		\$ 524,735.31
		Total Payroll Paid		\$ 49,493.17
		***** REPORT TOTAL *****		\$ 574,228.48

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
03062024	GENERAL FUND					
03062024	AGENCY ONE SERVICES	GENERAL INS		127,636.85	62400	3/22/24
5506013800	AIRGAS USA LLC	SUPPLIES AMB		99.32	62401	3/22/24
020224	ALLEN MANDIE	EMS CONFERENCE REIMBURSEMENT		159.68	62403	3/22/24
24626	ALPHA WIRELESS	PAPER REPAIR EMS		45.00	62404	3/22/24
IN-248090	BARCO MUNICIPAL PRODUCTS	SOLAR RED LIGHT LENS ST		380.00	62407	3/22/24
009-501-9 031624	BOMGAARS	SUPPLIES ST		322.60	62409	3/22/24
8273498	BOUND TREE MEDICAL LLC	SUPPLIES AMB		330.60	62411	3/22/24
55602	BOYER MACHINE INC	PLOW MAINT STSNOW		1,064.16	62412	3/22/24
722660	CATALYST IT	CONTRACTUAL SVCS GENADM		72.59	62413	3/22/24
031124	DR. ANTHONY TATMAN	INTERVIEW & REPORT PD		120.00	62414	3/22/24
PR20240310	EFTPS	FED/FICA TAX		6,364.84	11142474	3/15/24
5042	ERICSON OIL LC	FUEL CEM		1,724.50	62416	3/22/24
0436563-IN	FELD FIRE	EQUIPMENT FIRE		161.13	62417	3/22/24
PR20240310	FLEX PLAN	URM/FLEX PLAN		456.74	62396	3/15/24
7470-0195-001U	HAWARDEN REGIONAL HEALTHCARE	TESTING GENADM	16.00		62421	3/22/24
7470-0199-001U	HAWARDEN REGIONAL HEALTHCARE	TESTING PD	90.00		62421	3/22/24
OCT 2023-MAR 2024	HAWARDEN REGIONAL HEALTHCARE	SUPPLIES EMS	258.22	364.22	62421	3/22/24
030724	HAWKEYE ADJUSTMENTS	COLLECTIONS AMB		77.50	62423	3/22/24
6709265	HAWKINS INC	SUPPLIES POOL		10.00	62424	3/22/24
031424	IMFOA MEMBERSHIP	IMFOA CONFERENCE	150.00		62426	3/22/24
031424BM	IMFOA MEMBERSHIP	MEMBERSHIP DUES	50.00	200.00	62426	3/22/24
33895	IOWA INFORMATION INC	AD PD CHIEF		96.48	62427	3/22/24
031624STMT	MUNICIPAL UTILITIES	UTILITIES		8,473.77	62432	3/22/24
554100-00	ONE OFFICE SOLUTION	SUPPLIES LEGADM		99.36	62435	3/22/24
240103/3	SCHOENEMAN BROS CO	SUPPLIES GENADM		9.99	62438	3/22/24
073286	SCOTT-MERRIMAN INC	SUPPLIES PD		486.00	62439	3/22/24
CLM# 1548C039S	STATE FARM	OVERPAYMENT REIMBURSEMENT AMB		620.00	62441	3/22/24
031824	TRUESDELL OIL INC	FUEL FIRE		77.00	62444	3/22/24
031324CH	VISA	SHELL FUEL C&ED	59.14		62446	3/22/24
031324JS	VISA	AMAZON SUPPLIES CC	264.23		62446	3/22/24
031324TW	VISA	AMAZON SUPPLIES GENADM	316.09	639.46	62446	3/22/24
		001 GENERAL FUND TOTAL		150,091.79		
		ROAD USE TAX FUND				
PR20240310	EFTPS	FED/FICA TAX		843.79	11142474	3/15/24
PR20240310	FLEX PLAN	URM/FLEX PLAN		100.00	62396	3/15/24
684215adj	L.G. EVERIST INC	SUPPLIES ST		553.96	62429	3/22/24
		110 ROAD USE TAX FUND TOTAL		1,497.75		
		POLICE RETIREMENT FUND				
031524PR	MARY HULLEMAN	PD RETIREMENT BENEFIT		563.78	62425	3/22/24
		117 POLICE RETIREMENT FUND TOTAL		563.78		
		WATER UTILITY FUND				
03062024	AGENCY ONE SERVICES	GENERAL INS		15,960.00	62400	3/22/24
009-501-9 031624	BOMGAARS	SUPPLIES WA		204.79	62409	3/22/24
PR20240310	EFTPS	FED/FICA TAX		1,219.05	11142474	3/15/24
PR20240310	FLEX PLAN	URM/FLEX PLAN		108.65	62396	3/15/24
2025	HAWARDEN CHAMBER	CHAMBER BANQUET WA		75.00	62422	3/22/24
6709264	HAWKINS INC	SUPPLIES WA		60.00	62424	3/22/24

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
031624STMT	MUNICIPAL UTILITIES	UTILITIES		1,963.53	62432	3/22/24
033532	STIOUXLAND DISTRICT HEALTH DEPT	LAB FEES WA		52.00	62440	3/22/24
031324JS	VISA	MENARDS SUPPLIES WA		242.48	62446	3/22/24
601 WATER UTILITY FUND TOTAL				19,885.50		
WASTE WATER UTILITY FUND						
03062024	AGENCY ONE SERVICES	GENERAL INS		17,740.00	62400	3/22/24
PR20240310	EFTPS	FED/FICA TAX		1,003.95	11142474	3/15/24
PR20240310	FLEX PLAN	DEP CARE/FLEX		250.61	62396	3/15/24
24-01319	FOUNDATION ANALYTICAL	LAB FEES WSTWA		472.00	62418	3/22/24
2025	HAWARDEN CHAMBER	CHAMBER BANQUET WSTWA		75.00	62422	3/22/24
031624STMT	MUNICIPAL UTILITIES	UTILITIES		3,048.54	62432	3/22/24
610 WASTE WATER UTILITY FUND TOTAL				22,590.10		
ELECTRIC UTILITY FUND						
03062024	AGENCY ONE SERVICES	GENERAL INS		36,451.00	62400	3/22/24
009-501-9 031624	BOMGAARS	SUPPLIES EL		119.77	62409	3/22/24
928007627	BORDER STATES INDUSTRIES INC	SUPPLIES EL		2,301.61	62410	3/22/24
PR20240310	EFTPS	FED/FICA TAX		1,794.04	11142474	3/15/24
PR20240310	FLEX PLAN	URM/FLEX PLAN		272.41	62396	3/15/24
2025	HAWARDEN CHAMBER	CHAMBER BANQUET EL		75.00	62422	3/22/24
032024	ETHAN LAHR	UB REFUND		370.00	62428	3/22/24
FEB 2024	MISSOURI RIVER ENERGY SVCS	ELECTRIC PURCHASE		76,093.26	11142476	3/22/24
031624STMT	MUNICIPAL UTILITIES	UTILITIES		265.75	62432	3/22/24
3025992	RESCO	SUPPLIES EL		302.95	62436	3/22/24
176670	T & R ELECTRIC SUPPLY	SUPPLIES EL		1,680.50	62443	3/22/24
031324CH	VISA	MFA MOTEL TRAVEL EL	1,341.48		62446	3/22/24
031324JS	VISA	AMAZON SUPPLIES EL	11.99	1,353.47	62446	3/22/24
630 ELECTRIC UTILITY FUND TOTAL				121,079.76		
ELECTRIC UPGRADE PROJECT						
031324	B+P CONSTRUCTION	SUPPLIES SUBSTATION		21,564.88	62406	3/22/24
343595	WESCO RECEIVABLES CORP	SUPPLIES SUBSTATION PROJ		155.20	62447	3/22/24
638 ELECTRIC UPGRADE PROJECT TOTAL				21,720.08		
GAS UTILITY FUND						
03062024	AGENCY ONE SERVICES	GENERAL INS		16,840.00	62400	3/22/24
009-501-9 031624	BOMGAARS	SUPPLIES GAS		38.76	62409	3/22/24
17319	CLAYTON ENERGY CORPORATION	GAS PURCHASE COMMODITY 3/2024		44,733.64	11142475	3/22/24
PR20240310	EFTPS	FED/FICA TAX		1,511.93	11142474	3/15/24
PR20240310	FLEX PLAN	URM/FLEX PLAN		142.41	62396	3/15/24
135223-00	GROEBNER	SUPPLIES GAS	705.17		62420	3/22/24
135223-01	GROEBNER	SUPPLIES GAS	3,402.32		62420	3/22/24
135223-02	GROEBNER	SUPPLIES GAS	345.15		62420	3/22/24
710107-00	GROEBNER	SUPPLIES GAS	410.76		62420	3/22/24
710107-01	GROEBNER	SUPPLIES GAS	72.56	4,935.96	62420	3/22/24
2025	HAWARDEN CHAMBER	CHAMBER BANQUET GAS		75.00	62422	3/22/24
031624STMT	MUNICIPAL UTILITIES	UTILITIES		1,186.52	62432	3/22/24
240210/3	SCHOENEMAN BROS CO	SUPPLIES GAS		34.56	62438	3/22/24
45376074	UPS	SHIPPING GAS	9.82		11142477	3/22/24

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
45376084	UPS	SHIPPING GAS	105.20	115.02	11142477	3/22/24
031324CH	VISA	IAMU GAS TRAINING	1,020.00		62446	3/22/24
031324JS	VISA	RESERVATIONS TRAINING GAS	698.59		62446	3/22/24
031324TW	VISA	IAMU GAS SCHOOL	1,850.00	3,568.59	62446	3/22/24
		640 GAS UTILITY FUND TOTAL		73,182.39		
	SOLID WASTE UTILITY FUND					
03062024	AGENCY ONE SERVICES	GENERAL INS		2,080.00	62400	3/22/24
PR20240310	EFTPS	FED/FICA TAX		38.74	11142474	3/15/24
PR20240310	FLEX PLAN	URM/FLEX PLAN		8.63	62396	3/15/24
553920 022924	O.C. SANITATION INC	GARGAGE COLLECTION		14,912.45	62434	3/22/24
		670 SOLID WASTE UTILITY FUND TOTAL		17,039.82		
	TELECOMMUNICATIONS ADMIN					
03062024	AGENCY ONE SERVICES	GENERAL INS		4,323.00	62400	3/22/24
10425308	AUREON NETWORK SERVICES	CALEA TUA		100.00	62405	3/22/24
PR20240310	EFTPS	FED/FICA TAX		647.08	11142474	3/15/24
PR20240310	FLEX PLAN	URM/FLEX PLAN		12.50	62396	3/15/24
3006	LONG LINES	BILLING TUA		3,312.76	62430	3/22/24
031624STMT	MUNICIPAL UTILITIES	UTILITIES		1,196.40	62432	3/22/24
		700 TELECOMMUNICATIONS ADMIN TOTAL		9,591.74		
	CABLE/INTERNET UTILITY					
03062024	AGENCY ONE SERVICES	GENERAL INS		13,247.00	62400	3/22/24
FEB 2024	BTN	TV PROGRAMMING COST		831.97	62408	3/22/24
SO10521609.002	ECHO GROUP INC	SUPPLIES INT	60.48		62415	3/22/24
SO10521609.001	ECHO GROUP INC	SUPPLIES INT	121.20	181.68	62415	3/22/24
PR20240310	EFTPS	FED/FICA TAX		498.43	11142474	3/15/24
IN102403081295	FS.COM INC	SUPPLIES INT		357.80	62419	3/22/24
3006	LONG LINES	HIGH SPEED CBL/INT		9,496.66	62430	3/22/24
SI792562	NATIONAL CABLE TELEVISION	SUPPLIES INT		117.55	62433	3/22/24
INV0088456	ROVI GUIDES INC	TV PROGRAMMING COST	68.02		62437	3/22/24
INV0088571	ROVI GUIDES INC	TV PROGRAMMING COST	741.17	809.19	62437	3/22/24
19218	SUBSCRIBER TECHNOLOGIES INC	TV PROGRAMMING COST		225.00	62442	3/22/24
031324JS	VISA	EBAY SUPPLIES CBL		2,769.69	62446	3/22/24
		710 CABLE/INTERNET UTILITY TOTAL		28,534.97		
	TELEPHONE UTILITY FUND					
03062024	AGENCY ONE SERVICES	GENERAL INS		13,651.00	62400	3/22/24
10425308	AUREON NETWORK SERVICES	DA PH		.46	62405	3/22/24
009-501-9 031624	BOMGAARS	SUPPLIES PH		74.55	62409	3/22/24
PR20240310	EFTPS	FED/FICA TAX		594.92	11142474	3/15/24
PR20240310	FLEX PLAN	URM/FLEX PLAN		57.70	62396	3/15/24
2992	LONG LINES	ANPI LD PH	1,460.47		62430	3/22/24
2999	LONG LINES	ZONE LD PH	8.57		62430	3/22/24
3006	LONG LINES	ACCESS LINES PH	2,720.84	4,189.88	62430	3/22/24
031624STMT	MUNICIPAL UTILITIES	UTILITIES		1,190.70	62432	3/22/24
		720 TELEPHONE UTILITY FUND TOTAL		19,759.21		

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
INV-49325	CAPITAL EQUIPMENT FUND					
0434292-IN	ALEX AIR APPARATUS 2 LLC	SUPPLIES REC GRANT		36,139.60	62402	3/22/24
0435226-IN	FELD FIRE	EQUIPMENT FIRE	876.00		62417	3/22/24
	FELD FIRE	EQUIPMENT FIRE	2,182.82	3,058.82	62417	3/22/24
	831	CAPITAL EQUIPMENT FUND TOTAL		39,198.42		
		Accounts Payable Total		524,735.31		
	Payroll Checks					
		001 GENERAL FUND		22,609.75		
		110 ROAD USE TAX FUND		3,246.47		
		601 WATER UTILITY FUND		3,908.56		
		610 WASTE WATER UTILITY FUND		3,392.14		
		630 ELECTRIC UTILITY FUND		5,534.01		
		640 GAS UTILITY FUND		5,500.48		
		670 SOLID WASTE UTILITY FUND		123.75		
		700 TELECOMMUNICATIONS ADMIN		1,845.47		
		710 CABLE/INTERNET UTILITY		1,415.74		
		720 TELEPHONE UTILITY FUND		1,916.80		
		Total Paid On: 3/15/24		49,493.17		
		Total Payroll Paid		49,493.17		
		Report Total		574,228.48		



**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

**Payroll Checks: 3/09/2024- 3/27/2024**

FUND	NAME	AMOUNT
001	GENERAL FUND	172,701.54
110	ROAD USE TAX FUND	4,744.22
117	POLICE RETIREMENT FUND	563.78
601	WATER UTILITY FUND	23,794.06
610	WASTE WATER UTILITY FUND	25,982.24
630	ELECTRIC UTILITY FUND	126,613.77
638	ELECTRIC UPGRADE PROJECT	21,720.08
640	GAS UTILITY FUND	78,682.87
670	SOLID WASTE UTILITY FUND	17,163.57
700	TELECOMMUNICATIONS ADMIN	11,437.21
710	CABLE/INTERNET UTILITY	29,950.71
720	TELEPHONE UTILITY FUND	21,676.01
831	CAPITAL EQUIPMENT FUND	39,198.42
-----		
	TOTAL FUNDS	574,228.48

## RESOLUTION NO. 2024-12

### **A RESOLUTION SETTING TIME AND PLACE FOR PUBLIC HEARING AND DIRECTING PUBLICATION OF NOTICE OF TIME AND PLACE FOR HEARING ON PROPOSED CHANGES TO ELECTRIC UTILITY RATES AND FEES ORDINANCE**

**WHEREAS**, the City of Hawarden desires to amend electric utility rates and fees to ensure the ability the utility can cover its debts and operating expenses while also maintaining the current level of funds for emergency operations.

**WHEREAS**, the Hawarden City Council has considered the additional cost of revenue bonds to the City of Hawarden and finds that a public hearing on the ordinance change should be set and notice of the hearing published.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAWARDEN, IOWA, AS FOLLOWS:**

Section 1. The Council hereby sets April 10, 2024 at 5:30 p.m. or soon thereafter, in the City Council Chambers, second floor of the Hawarden Community Center, at 1150 Central Avenue as the time and place for the Council to consider and act on.

Section 2. The City Council hereby authorizes and directs the City Clerk/Administrator to post notice and to publish notice in conformance with the City Code and Iowa law.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved March 27, 2024.

---

Larry Gregg, Mayor

ATTEST:

---

Jacob Stoner, City Administrator/City Clerk

**ORDINANCE NO. 750**

**AN ORDINANCE AMENDING ELECTRIC RATES**

**Whereas,** The City of Hawarden provides electrical power to the residents and businesses in the City; and,

**Whereas,** The City has the responsibility to the Electric Utility to make sure the rates are set appropriately to cover the expenses incurred by the Electric Utility; and,

**Whereas,** The City has contracted with Missouri River Energy Services to conduct an Electric Rate Study and is implementing the recommendations made by the Electric Rate Study.

**NOW THEREFORE BE IT ORDAINED** by the City Council of Hawarden, Iowa as follows:

**Section 1. Amendment.** Chapter 113, Section 06 of the Hawarden Municipal Code is hereby amended by deleting said section in its entirety and replacing it to read as follows:

**113.06 ELECTRIC UTILITY RATES.**

Beginning July 1, 2024, the following rates shall take effect.

1. **Residential Rates.** Single phase, 120/240 volt, 3 wire, per meter.
  - A. Minimum System Support Charge: \$16.00 (this includes no usage);
  - B. Plus all energy used: \$.084 per KWH For the Months of June, July, August  
\$.079 per KWH For the Months of September – May
  
2. **Small Commercial.** Single or three phase, 120/240 volt, 3 or 4 wire, per meter. Special secondary voltages may be made available at the discretion of the municipal utility. A demand reading of less than 40 KWH will be billed according to the rate in this category.
  - A. Minimum System Support Charge: \$21.50 (this includes no usage).
  - B. Plus all energy used: \$.100 per KWH for the Months of June, July, August  
\$.094 per KWH for the months of September – May
  
3. **Large Commercial.** Single or three phase, 120/240 volt, 3 or 4 wire, per meter. Special secondary voltages may be made available at the discretion of the municipal utility. A demand reading of 40 KWH or more once in the previous 12 months will be billed according to the rates in this category.
  - A. Minimum System Support Charge: \$32.00 (this includes no usage).
  - B. Demand Charge: \$10.20 for the Months of June, July, August  
\$8.70 for the Months of September - May
  - C. Plus all energy used: \$.056 per KWH
  
4. **Other Services.**
  - A. Security Lights. Security lights shall be provided at a rate of \$21.50 for metered security lights plus any electrical usage at \$.110 per KWH.
  - B. Electric Supplies. The City shall sell electric supplies it stores to electricians and owners at the City's cost plus 25%

Beginning July 1, 2025, the following rates shall take effect.

5. **Residential Rates.** Single phase, 120/240 volt, 3 wire, per meter.
  - A. Minimum System Support Charge: \$18.00 (this includes no usage);
  - B. Plus all energy used: \$.090 per KWH For the Months of June, July, August  
\$.084 per KWH For the Months of September – May
  
6. **Small Commercial.** Single or three phase, 120/240 volt, 3 or 4 wire, per meter. Special secondary voltages may be made available at the discretion of the municipal utility. A demand reading of less than 40 KWH will be billed according to the rate in this category.
  - A. Minimum System Support Charge: \$25.00 (this includes no usage).
  - B. Plus all energy used: \$.105 per KWH for the Months of June, July, August  
\$.099 per KWH for the months of September – May
  
7. **Large Commercial.** Single or three phase, 120/240 volt, 3 or 4 wire, per meter. Special secondary voltages may be made available at the discretion of the municipal utility. A demand reading of 40 KWH or more once in the previous 12 months will be billed according to the rates in this category.
  - A. Minimum System Support Charge: \$37.00 (this includes no usage).
  - B. Demand Charge: \$11.95 for the Months of June, July, August  
\$10.50 for the Months of September - May
  - C. Plus all energy used: \$.055 per KWH
  
8. **Other Services.**
  - A. Security Lights. Security lights shall be provided at a rate of \$25.00 for metered security lights plus any electrical usage at \$.123 per KWH.
  - B. Electric Supplies. The City shall sell electric supplies it stores to electricians and owners at the City's cost plus 25%

Beginning July 1, 2026, the following rates shall take effect.

9. **Residential Rates.** Single phase, 120/240 volt, 3 wire, per meter.
  - A. Minimum System Support Charge: \$20.00 (this includes no usage);
  - B. Plus all energy used: \$.096 per KWH For the Months of June, July, August  
\$.090 per KWH For the Months of September – May
  
10. **Small Commercial.** Single or three phase, 120/240 volt, 3 or 4 wire, per meter. Special secondary voltages may be made available at the discretion of the municipal utility. A demand reading of less than 40 KWH will be billed according to the rate in this category.
  - A. Minimum System Support Charge: \$28.50 (this includes no usage).
  - B. Plus all energy used: \$.110 per KWH for the Months of June, July, August  
\$.104 per KWH for the months of September – May
  
11. **Large Commercial.** Single or three phase, 120/240 volt, 3 or 4 wire, per meter. Special secondary voltages may be made available at the discretion of the municipal utility. A demand reading of 40 KWH or more once in the previous 12 months will be billed according to the rates in this category.
  - A. Minimum System Support Charge: \$43.00 (this includes no usage).

- B. Demand Charge: \$13.80 for the Months of June, July, August  
\$12.40 for the Months of September - May
- C. Plus all energy used: \$.054 per KWH

**C. Other Services.**

- A. Security Lights. Security lights shall be provided at a rate of \$28.50 for metered security lights plus any electrical usage at \$.138 per KWH.
- B. Electric Supplies. The City shall sell electric supplies it stores to electricians and owners at the City's cost plus 25%

**12. Purchased Power Cost Adjustment Clause:** Purchased Power Cost Adjustment Clause: The energy charge per kilowatt-hour (KWH) shall be adjusted upward or downward each month in accordance with the provisions set forth below:

- A. City staff shall have the authority to adjust the Purchased Power Cost Adjustment (PPCA) as needed to reflect changes in the electricity supplier's generation, transmission, and other related expenses charged by the City's wholesale provider(s), hereafter referred to as "Power Costs", and may not change the City's charges other than the amount necessary to cover increases in the City's Power Costs from wholesale provider(s). Prior to each billing cycle, City staff shall determine the Purchased Power Cost Adjustment to be billed for that cycle by combining all Power Costs from wholesale provider(s) and divide said amount by the total KWH's purchased during said billing cycle.
- B. In the event the City is unable to calculate the exact PPCA for a specific billing cycle, the City staff shall prepare an estimate of the PPCA per KWH for said cycle to be billed and shall adjust the next billing cycle to reflect any over/under collections from the estimated PPCA. The adjustment to the estimate will reflect variances in the estimated and actual Power Costs billed by the City's wholesale supplier(s) to the City.

**Section 2. Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 3. Severability.** If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof, not adjudged invalid or unconstitutional.

**Section 4. Effective Date.** This ordinance shall be in effect after its final passage, approval, and publication as provided by law and in accordance with the dates provided herein.

Passed this 10th day of April 2024.

\_\_\_\_\_  
Larry Gregg, Mayor

ATTEST:

\_\_\_\_\_  
Jacob Stoner, City Clerk

First Reading:	March 13, 2024
Second Reading:	March 27, 2024
Third Reading:	April 10, 2024

I hereby certify that the foregoing Ordinance No. 721 was published in the Hawarden Independent, a newspaper printed and published and has a circulation in the City of Hawarden, Iowa on the 11th day of April 2024.

---

Jacob Stoner, City Clerk

**RESOLUTION NO. 2024-13**

**A RESOLUTION SETTING THE SALARIES FOR APPOINTED OFFICERS AND EMPLOYEES OF THE CITY OF HAWARDEN**

Be It Resolved by the Council of the City of Hawarden, Iowa:

**Section 1.** The following person named shall be paid the salaries and wages indicated and the City Administrator is authorized to issue checks, less legally required or authorized deductions from the amounts set out below, bi-weekly, and make such contributions to IPERS, Social Security, or other purposes as required by law or authorization of the Council, all subject to audit and review by the Council.

<b>Name</b>	<b>Hourly Rate</b>	<b>Bi-Weekly</b>
Tracey Reinking		\$2,423.40

**Section 2.** All other Resolutions or parts of Resolutions in conflict herewith be repealed to the extent of such conflict.

Passed and approved this 27 day of March, 2024.

\_\_\_\_\_  
Larry Gregg, Mayor

ATTEST:

\_\_\_\_\_  
Jacob Stoner, City Administrator/City Clerk

**CITY NAME:** NOTICE OF PUBLIC HEARING - CITY OF HAWARDEN - PROPOSED PROPERTY TAX LEVY **CITY #:** 84-802  
**HAWARDEN** Fiscal Year July 1, 2024 - June 30, 2025

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:  
**Meeting Date:** 4/10/2024 **Meeting Time:** 05:30 PM **Meeting Location:** City Council Chambers

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After the hearing of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)  
 www.cityofhawarden.com

City Telephone Number  
 (712) 551-2565

Iowa Department of Management	Current Year Certified Property Tax 2023 - 2024	Budget Year Effective Property Tax 2024 - 2025	Budget Year Proposed Property Tax 2024 - 2025
Taxable Valuations for Non-Debt Service	59,002,916	61,455,876	61,455,876
Consolidated General Fund	501,820	501,820	512,434
Operation & Maintenance of Public Transit	0	0	0
Aviation Authority	0	0	0
Liability, Property & Self Insurance	96,975	96,975	96,975
Support of Local Emergency Mgmt. Comm.	0	0	0
Unified Law Enforcement	0	0	0
Police & Fire Retirement	14,654	14,654	15,588
FICA & IPERS (If at General Fund Limit)	99,974	99,974	140,464
Other Employee Benefits	165,190	165,190	119,969
Capital Projects (Capital Improv. Reserve)	0	0	0
Taxable Value for Debt Service	66,340,213	68,577,708	68,577,708
Debt Service	0	0	0
<b>CITY REGULAR TOTAL PROPERTY TAX</b>	<b>878,613</b>	<b>878,613</b>	<b>885,430</b>
<b>CITY REGULAR TAX RATE</b>	<b>14.89100</b>	<b>14.29665</b>	<b>14.40758</b>
Taxable Value for City Ag Land	439,216	492,704	492,704
Ag Land	1,320	1,320	1,480
<b>CITY AG LAND TAX RATE</b>	<b>3.00375</b>	<b>2.67909</b>	<b>3.00375</b>
<b>Tax Rate Comparison-Current VS. Proposed</b>			
Residential property with an Actual/Assessed Value of \$100,000	<b>Current Year Certified 2023/2024</b>	<b>Budget Year Proposed 2024/2025</b>	<b>Percent Change</b>
City Regular Resident	814	668	-17.94
Commercial property with an Actual/Assessed Value of \$100,000	<b>Current Year Certified 2023/2024</b>	<b>Budget Year Proposed 2024/2025</b>	<b>Percent Change</b>
City Regular Commercial	814	668	-17.94

Note: Actual/Assessed Valuation is multiplied by a Rollback Percentage to get to the Taxable Valuation to calculate Property Taxes. Residential and Commercial properties have the same Rollback Percentage at \$100,000 Actual/Assessed Valuation.

**Reasons for tax increase if proposed exceeds the current:**  
 Cost of living adjustments with inflation



